



Port Isaac • Trelights • Port Gaverne

**MINUTES OF THE FULL COUNCIL MEETING
HELD IN PORT ISAAC SCHOOL
MONDAY, 9th SEPTEMBER 2019 @ 7pm**

Present:	Cllr. Raynor (Chairman) Cllr. Coles (Vice Chairman) Cllr. Kirkman Cllr. Williams	Cllr. Bell Cllr. Collings Cllr. Penny	Cllr. Cleave Cllr. Dawe Cllr. Webster Mrs Thompson (Clerk)
Minute	AGENDA ITEMS		Action
	<u>Chairman's Welcome and Public Forum</u> – the Chairman welcomed those present and advised of exits, local hazards, location of WCs, etc.		
170/2019	<u>Apologies for Absence</u> – Cllr. Phelps and County Cllr. Mould (leave).		
171/2019	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – Cllr. Williams in Minute 174e/2019. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.		
172/2019	<u>Minutes of Meetings</u> – a. <i>Full Council</i> – 12 th August 2019, AGREED as a true record. b. <i>NDP Working Group</i> – 12 th August 2019, AGREED as a true record.		
173/2019	<u>Outside Bodies / Reports</u> – a. <i>Parish Council Chairman</i> – Cllr. Raynor reported he has a meeting booked with SW Water regarding a water supply to Little Hill. Members' were in favour of changing the car parking machines to enable credit cards to be used. Cllr. Collings said that he thought CCTV was needed at The Main car park. Cllr. Raynor will obtain quotations for new car park machines and CCTV. Cllr. Raynor reported The Shanty Festival and The Carnival were successful and the parking was adequate. He said it would have been nice to have a walkway from Trewetha. Cllr. Raynor reported Parking Enforcement had visited Port Isaac on 7 days outside of the Service Level Agreement, making 9 visits in August. Cllr. Raynor pointed out that for various reasons, a Secondary Council Meeting had not been held since March. Members AGREED to discontinue the second meeting in the month as an Extraordinary Meeting could always be called if there was something urgent to discuss. b. <i>Cornwall Council</i> – in the absence of Cllr. Mould there was no CC report. c. <i>Wadebridge & Padstow Community Network Panel Meeting</i> – next meeting to be held on 12 th September 2019. See Minute 178d/2019 below.		Cllr. Raynor

174/2019	<p><u>Planning Applications</u> – Members considered the following:</p> <p>a. PA19/04977, <i>Cloud Nine, Trelights</i> – proposed extension to provide additional bedroom with ensuite on first floor and storeroom on ground floor. New plans have been submitted. Cllr. Williams said there were further objections from the ANOB. Members maintain their OBJECTION in line with the AONB comment.</p> <p>b. PA19/06637, <i>1 Castle Rock, Port Isaac</i> – garden room extension to front and bedroom extension to side. Cllr. Williams read an objection from a neighbour but added she did not believe there were grounds for objection. NO COMMENT.</p> <p>c. PA19/07104, <i>Stargazy Inn, 1 The Terrace, Port Isaac</i> – proposed works to the Stargazy Inn site along with new extensions and first floor terraced area with variation of condition 2 of PA18/01173. OBJECT on the grounds of lack of a parking assessment.</p> <p>PA19/02261/PREAPP, <i>Stargazy Inn, Bay Hotel, 1 The Terrace, Port Isaac</i> – pre-application advice for the construction of a single storey accommodation block extension to the rear of the Stargazy Inn. OBJECT on the grounds there is insufficient capacity to park up to 8 additional vehicles on the site and, again, Members request a parking assessment; there will be an increase in traffic in a residential area and the design does not sit comfortably within the context of neighbouring properties.</p> <p>d. PA19/07288, <i>The Beach House, Port Gaverne Hill, Port Isaac</i> – Listed Building Consent to Raise the rear lean-to roof to bear off a pre-existing wallplate, change of rear lean-to internal layout and change of colour to plinth, fascia and guttering. SUPPORT.</p> <p>e. PA19/07482, <i>5 Tintagel Terrace, Port Isaac</i> – construction of a new roof structure with flat roof dormer to the rear with associated terrace and two pitched dormers to the front elevation. Cllr. Williams left the meeting whilst this was discussed. SUPPORT.</p> <p>f. PA19/07120, <i>Land NE of Port Gaverne Hotel</i> – Certificate of Lawfulness for existing use for boat storage and fishing related items. Members do not comment on this type of application.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
175/2019	<p><u>Other Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan</i> – Cllr. Williams confirmed Natural England now support the new development boundary. The boundary in Trelights, in recognition of public comment, had been adjusted to include the existing garden at the Lodge.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. PA18/04084, <i>Land S of Harbour Heights, Rose Hill, Port Isaac</i> – residential development for the construction of three dwellings (including affordable housing).</p> <p>ii. PA19/05118, <i>Summer Salt, 42 Church Hill, Port Isaac</i> – proposed additional bedroom and bathroom within existing roof space to include extension to existing dormer on west elevation and installation of conservation roof light within east elevation.</p>	
176/2019	<p><u>Highways Matters</u> –</p> <p>a. <i>Golden Lion</i> – Minute 162b/2019 refers. No response had been received from the Mr Steve Worrall, new Estate Manager, St Austell Brewery i.r.o. the hole in the sea wall and also the crack in the gun carriage wall, adjacent to the public house. A copy of the risk assessment for both structures had been requested but not yet received. The Clerk to send a reminder.</p> <p>b. <i>Church Hill Pinch Point</i> – Minute 162c/2019 refers. The two Gladston Admiral bollards had been delivered to Mr Oliver Jones who advised Cormac will fit them FOC over the next couple of weeks.</p>	<p>Clerk</p>

	<p>c. <i>Road/Footpath Closures</i> – details previously emailed.</p> <p>i. <u>Road from The Barton to Junction W of Tregole, Trelights</u> – 9th to 11th September 2019 (24 hours).</p> <p>ii. <u>Between Trewetha Lane and Pendoggett Road, Port Isaac</u> – 28th - 30th October 2019 (07:30 to 18:00). The Clerk had asked Highways to reconsider the order to close the road. Members felt the use of traffic lights was essential.</p>	Clerk
177/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Roscarrock WCs</i> – Minute 147f/2019 refers. Members considered:</p> <p>1. <u>PAYE Doors / Cash Bags</u> – see 185/2019 below. Cllrs. Raynor and Coles had visited the public toilet blocks in Tintagel and Boscastle to view the facilities provided by Hi-Tec Washrooms. Cllr. Webster said it is possible to circumvent paying at these toilets. She praised the public WCs on the Camel Trail at Wadebridge. Cllr. Raynor will seek as many quotations as possible and Cllr. Webster will seek further information regarding those on the Camel Trail.</p> <p>Cllr. Coles said the Healthmatic PAYE doors do not record properly.</p> <p>NOTE – the views of Mr Phil Kyte, Cormac to be taken into account i.r.o. use of materials to for ease of cleaning.</p> <p>2. <u>Refurbishment Plan</u> –</p> <p>3. <u>Any Other Matter</u> – Cllr. Williams had been told by the kiosk tenant, that the visiting operative in the afternoons when challenged as to why he was not cleaning had responded that they are not contracted to clean the Main WCs twice a day. The agreement with Cormac is for two cleans. The Clerk to clarify.</p> <p>b. <i>Bench, The Platt</i> – Mr Burnard had carried out emergency repairs, but he advised the bench needs to be replaced. Members pointed out the bench is on Harbour Commission land. The Clerk to advise the enquirer.</p> <p>c. <i>War Memorial</i> – it was RESOLVED to ask A1 Tree and Grounds to cut back the trees behind the memorial on Trewetha Lane. A1 to liaise with Cllr. Raynor.</p>	<p>Cllrs. Raynor / Webster</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
178/2019	<p><u>Financial Matters</u> – including any items received after the agenda issued:</p> <p>a. <i>Accounts for Payment</i> – Schedule No.06/2019 to a value of £13,032.02 was APPROVED for payment. A list of payments is available on the Parish Council's website.</p> <p>The Clerk reported that EE had failed to cancel the contract with them for the car park machines and she was attempting to rectify the error. At her request Members AGREED to set up a direct debit to settle the invoices from Parkonomy as they frequently do not cash the cheques they are sent.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation was verified in accordance with Financial Regulation 2.2 by Cllr. Collings.</p> <p>c. <i>Monitoring Officer / Clerk of Works</i> – Minute 164e/2019 refers. Cllrs. Coles and Raynor had each drawn up a list of tasks for the proposed post of Monitoring Officer. A meeting of the Working Party to be held on 23rd September 2019, 6pm at Cllr. Raynor's home. The Clerk to then approach Town Councils for suitable Job Descriptions.</p> <p>Working Party Members: Cllrs. Coles, Raynor, Penny, Webster and Williams.</p> <p>d. <i>Parking Enforcement</i> – Minute 164f/2019 refers. Deferred until after the Network Panel Meeting on 12th September 2019, Members to then consider a proposal to employ the services of a Parking Control Officer.</p> <p>e. <i>Cornwall Air Ambulance</i> – Members AGREED to make a donation of £250 towards the New Helicopter Appeal.</p>	<p>Cllrs. Raynor / Coles</p> <p>Working Party / Clerk</p> <p>Cllrs. Penny / Coles</p> <p>Clerk</p>

