



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN PORT ISAAC SCHOOL
MONDAY, 9th DECEMBER 2019 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.	
251/2019	<u>Apologies for Absence</u> –	
252/2019	<u>Members' Declarations</u> – <ol style="list-style-type: none"> a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any requests for dispensations. 	
253/2019	<u>Minutes of Meetings</u> – <ol style="list-style-type: none"> a. <i>Full Council</i> – 11th November 2019. b. <i>Secondary Council Meeting</i> – 25th November 2019 	
254/2019	<u>Reports / Outside Bodies</u> – <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Cornwall Council</i> – Members to receive a report. c. <i>Wadebridge & Padstow Community Network Panel Meetings</i> – Members to receive a verbal report of the meeting held on 13th November 2019. NOTE – the next meeting to be held on 16th January 2020. d. <i>Police</i> – <ol style="list-style-type: none"> i. <u>Speedwatch Scheme</u> – Members considered setting up a Speed-watch Scheme see: https://www.communityspeedwatch.org. Details previously emailed. ii. <u>Strengthening Police Powers to Tackle Unauthorised Encampments</u> – consultation, previously emailed. Responses to Jessica.Lancod-frost@nalc.gov.uk by Wednesday 19th February 2020. 	Cllr. Raynor Cllr. Mould
255/2019	<u>Planning Applications</u> – Members to consider the following, including any received after the agenda had been published:	

	<p>a. PA19/07055, Pennti Ros, Lower Trefreock, Port Isaac – sustainable live to work extension, to an existing garden room. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=PW4R6SFGN1C00&activeTab=su
mmary">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=PW4R6SFGN1C00&activeTab=su mmary</p> <p>b. PA19/09679, 91 Fore Street, Port Isaac – proposed extensions and alterations to house and garage. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=Q0JE78FGJO800&activeTab=su
mmary">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=Q0JE78FGJO800&activeTab=su mmary</p> <p>c. PA19/09773, 34 Dolphin Street, Port Isaac – renovation works including re-rendering front elevation and internal repair. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q0N3IX
FGM5800">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q0N3IX FGM5800</p> <p>d. PA19/09694, 92 Fore Street, Port Isaac – single storey extension of porch area between the kitchen and bathroom; removal of porch glazing and installation of flat roof with skylight; removal and re-use of existing kitchen sash window. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q0JO3F
FG1OU00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q0JO3F FG1OU00</p> <p>e. PA19/09755, Slipway Hotel, 1 Church Hill, Port Isaac – Listed Building Consent for re-roofing. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q0LTO
FG1OU00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q0LTO FG1OU00</p> <p>f. PA19/10181, Cedar Bungalow, Trewetha – demolition and replacement of existing garage with home office and remodelling of existing dwelling with associated works. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q1BMY
5FGM8R00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q1BMY 5FGM8R00</p>	<p>Sent to Cllr. Williams</p> <p>Sent to Cllr. Williams</p> <p>Sent to Cllr. Williams</p> <p>Sent to Cllr. Williams</p> <p>Sent to Cllr. Williams</p>
256/2019	<p><u>Other Planning Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Neighbourhood Plan</i> – Members to receive an update. Mr James Evans has amended and updated post Regulation 14 consultation, ready for Reg. 16 (examination) submission. Members to agree he makes the submission.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA19/08770, 2 Castle Rock, Port Isaac</u> – balcony replacement. Members made no comment.</p> <p>ii. <u>PA19/07120, Land NE of Port Gaverne Hotel</u> – Certificate of Lawfulness for existing use for boat storage and fishing related items. Members made no comment.</p> <p>iii. <u>PA19/07786, 1 Brooklands View, Port Isaac</u> – conversion of an existing bay within the garage to a separate unit for industrial/commercial use. Members supported the application.</p> <p>iv. <u>PA19/09384, The Old Post Office, Trelights</u> – proposed replacement entrance porch. Members supported the application.</p> <p>v. <u>PA19/09804, 3 Cliffside, Port Isaac</u> – non-material amendment in respect of decision notice PA19/07858 (Alterations to dwelling to include conversion of garage and outbuilding/workshop to living accommodation) - Change size of four front windows to 1500mm in width. Members made no comment.</p> <p>c. <i>Planning Agents and Local Council newsletter</i> – available to view online: https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/</p>	

	<p>d. <i>Assets of Community Value (ACV)</i> – Minute 225b/2019 refers. Members to consider registering any buildings they would like to see given ACV status. Cllr. Williams to provide more information.</p>	Cllr. Williams
257/2019	<p><u>Highways Matters</u> – including any items received after the agenda had been published:</p> <p>a. <i>Road/Footpath Closures</i> – details previously emailed.</p> <p>i. <u>Footpath No.1</u> – 9th to 15th December 2019 (07:30 to 18:00 hours, weekdays only).</p> <p>b. <i>Church Hill</i> – advise had been sought from Mr Oliver Jones, i.r.o.:</p> <p>i. <u>Bollards</u> – reflective sticky tape had been purchased. Cllr. Raynor to pass to Mr Burnard and ask him to apply to the bollards.</p> <p>ii. <u>Triangular Horse Sign</u> – Mr Oliver Jones had given permission for the redundant signpost be removed and Mr Burnard asked to action.</p> <p>c. <i>Winter Maintenance Service</i> – details of Highways' gritting schedule circulated via email.</p>	
258/2019	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published:</p> <p>a. <i>Public WCs</i> – Members to consider:</p> <p>1. <u>New Road</u> – any issues.</p> <p>2. <u>The Main</u> – any issues.</p> <p>3. <u>Roscarrock</u> – any issues.</p> <p>4. <u>Any Other Issues</u> –</p> <p>b. <i>War Memorial</i> –</p> <p>i. <u>Additional Names</u> – Minute 222b/2019 refers. Cllr. Raynor to compare the names read out at the Remembrance Service with those on the War Memorial and seek a quotation for adding additional names.</p> <p>NOTE – Ms Reynolds, Senior Archaeologist, CC had provided information regarding how to add names to the listed memorial: http://www.warmemorials.org/uploads/publications/115.pdf.</p> <p>ii. <u>Benches</u> – three benches had been delivered. NOTE – Mr Oliver Jones had granted permission and provided a plan of where to place the benches near the War Memorial.</p> <p>c. <i>Year of English Coast 2021</i> – Ms Nicola Redford, Coastal Communities Alliance seeks Members' views on the draft Event List and Overview documents, previously emailed.</p> <p>d. <i>Outline Consent to Dispense</i> – Port Isaac Surgery is applying for permission (known as 'outline consent to dispense') to dispense medication to patients who live in their practice boundary. Details previously emailed.</p>	Cllr. Raynor
259/2019	<p><u>The Main Car Park</u> – including any items received after the agenda is issued:</p> <p>a. <i>Any Issues</i> –</p>	
260/2019	<p><u>Administration Matters</u> – including any items received after the agenda is issued:</p> <p>a. <i>Paperless Meetings</i> – Members to consider receiving agendas, Minutes, etc. via email, i.e. no hardcopies provided.</p>	
261/2019	<p><u>Playing Field</u> – Members to receive an update i.r.o.:</p> <p>a. <i>Play Equipment Repairs</i> –</p> <p>i. <u>Re-instate fine amount on dog bin sign</u> – Cllr. Raynor to obtain signs,</p>	

	<p>to include one for the play area.</p> <p>ii. <u>Cormac H&S Reports</u> – reports circulated to Members and a copy forwarded to Mr Burnard.</p> <p>iii. <u>Other Matters</u> –</p>	Cllr. Raynor
262/2019	<p><u>Financial Matters</u> – including any items received after the agenda was published:</p> <p>a. <i>Accounts for Payment</i> – Schedule No.09/2019. NOTE – the 2020/21 budget to be considered at the January meeting. Members to advise the Clerk of any projects they wish to promote.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with Financial Regulation 2.2.</p> <p>c. <i>Contract & Maintenance Supervisor</i> – Minute 194/2019 refers. Members to receive an update.</p> <p>d. <i>Parkonomy</i> – Minute 226d/2019 refers. Members to receive an update regarding using GoCardless to pay Parkonomy invoice.</p> <p>e. <i>Local Maintenance Partnership</i> – CC had offered a grant of £1,255.95, which includes a 2% increase, to maintain the footpaths in 2020/21.</p>	Cllr. Collings Working Party
263/2019	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a. <i>Winter Wellbeing Guide</i> – 2019.</p> <p>b. <i>Town and Parish Council Newsletter</i> – November 2019. Details emailed.</p> <p>c. <i>Tree Charter Newsletter</i> – December 2019. Circulated via email.</p>	
264/2019	<p><u>Diary Dates</u> – including any dates received after the agenda was published.</p> <p>a. <i>Main Council Meeting</i> – 13th January 2020.</p> <p>b. <i>Clerk's Leave</i> – 21st December 2019 – 1st January 2020 (inclusive).</p> <p>c. <i>CALC AGM</i> – 27th January 2020 at County Hall, Truro, 7.15pm.</p>	
265/2019	<u>Information Only / Future Agenda Items</u> –	
266/2019	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
267/2019	<u>Pump Shelter</u> – Minute 222d/2019 refers. Members to consider any quotations to repair the shelter at Mine Pit Corner.	Cllrs. Penny / Williams
268/2019	<u>Roscarrock / New Road WC PAYE Doors</u> – Minute 244/2019 refers. Members to consider any quotations for an alternative door entry system.	Cllr. Raynor
269/2019	<u>CCTV</u> – Minute 246/2019. Members to consider any quotations. Cllr. Williams to advise Members as to whether planning permission is required for CCTV Installations. Further discussion deferred to the December Meeting.	Cllr. Williams
270/2019	<p><u>Tenders</u> – Minute 248/2019. Deferred from the Secondary Council meeting. Members to agree an advertising strategy, timetable, etc.</p> <p>a. <i>Grass Verges</i> – grass cutting.</p> <p>b. <i>PC Properties</i> – grass cutting, etc. (Cemetery, Playing Field, Car Park)</p> <p>c. <i>Public WC Cleaning</i> –</p> <p>d. <i>Footpaths</i> – amendments to the Footpath Schedule to be agreed.</p>	

271/2019	<u>Meeting Closed</u> -	
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Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 2nd December 2019