



Port Isaac • Trelights • Port Gaverne

ITEMS OF COUNCIL BUSINESS

CONDUCTED BY MEMBERS – MONDAY, 11th MAY 2020

Responses received from:	Cllr. Raynor (Chairman) Cllr. Kirkman	Cllr. Coles (Vice Chairman) Cllr. Webster	Cllr. Dawe Cllr. Williams
Minute	AGENDA ITEMS		Action
	Due to the Coronavirus pandemic it was not possible to meet in person, instead Members were invited to comment on agenda items. What follows is the outcome of their responses.		
75/2020	<u>Members' Declarations</u> – a. <i>Registerable Declarations of Interests</i> – Cllr. Coles in Minute 78e/2020. b. <i>Non-registerable interest</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none.		Clerk
76/2020	<u>Minutes of Meetings</u> – a. <i>Full Council</i> – AGREED as a true record of the business conducted on 14 th April 2020. b. <i>Virtual Meetings</i> – Members considered a proposal to support virtual meetings; three Members voted for the proposal and three against. Cllr. Raynor used his casting vote to maintain the status quo and continue to decide council business as at present.		
77/2020	<u>Outside Bodies / Reports</u> – a. <i>Parish Council Chairman</i> – nil to report. b. <i>Cornwall Council</i> — Cllr. Mould had kept Members informed of CC matters via email		
78/2020	<u>Planning Applications</u> – Members considered the following , including any received after the agenda had been published: a. PA20/01628, White House Cottage, 3A Roscarrock Hill, Port Isaac – construction of retaining structure due to cliff collapse and set of steps to reach the rear garden. Deferred from the April meeting, for Members to consider the application and the views of the Heritage Team regarding the proposed finish of the steps / wall. OBJECT in line with the Heritage Team's comment. Spray concrete will not conserve or enhance the Listed Building or the CA. We recommend the applicant considers using local stone facing/granite topping as in the steps from Roscarrock to the property, and powder coating the handrail in black.		Clerk

<p>Samuel Fuller</p> <p>Gemma Old</p> <p>Aimee Williams</p> <p>Peter Daines</p>	<p>b. PA20/01629, White House Cottage, 3A Roscarrock Hill, Port Isaac – Listed Building Consent for construction of retaining structure due to cliff collapse and set of steps to reach the rear garden. Deferred from the April meeting, for Members to consider the application and the views of the Heritage Team regarding the proposed finish of the steps / wall.</p> <p>OBJECT in line with the Heritage Team's comment. Spray concrete will not conserve or enhance the Listed Building or the CA. We recommend the applicant considers using local stone facing/granite topping as in the steps from Roscarrock to the property, and powder coating the handrail in black.</p> <p>c. PA20/02303, The Lodge, Trelights – Listed Building Consent for external painting of fascia boards, bargeboards, windows, french doors, front and back porches including doors. Replacement of plastic rainwater goods. Replacement of cracked granite gate post. SUPPORT.</p> <p>d. PA20/03005, Land Adj to the Old Vicarage, Trewetha Lane, Port Isaac – proposed construction of a dwelling. Cllr. Williams had provided the comments from Historic Environment (HE) and the AONB Officer.</p> <p>OBJECT. Members drew attention to the comment from the AONB officer, which deals with the detail of the setting in much more sensitive detail than the HE comments. The proposed dwelling will be seen for all the most 'money shot' sensitive viewpoint in the CA, and is highly visible from Lobber from both the beach and Little Hill, where it would be seen rising from and breaking the skyline from within the Conservation Area. As the principle of development is accepted by all parties, Members do likewise, but point out the proposal is at odds with the surrounding buildings despite the use of local stone and slate. The AONB officer states the building runs counter to the slope in marked contrast to rest of the buildings on the rising ground from the harbour and is uncharacteristic within its setting.</p> <p>e. PA20/03092, Sea Glass Port Gaverne - roof extension over existing garage to first and second floor to include rear flat roof dormer and three traditional pitched dormers to front. New access steps to rear terrace. Cllr. Coles made no comment as this property is near his own. Cllr. Dawe supported the application. Other Members made NO COMMENT.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>79/2020</p>	<p><u>Other Planning Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Neighbourhood Plan</i> – Ms Emma Ball had been advised that Mr John Slater is Members' choice of examiner.</p> <p><u>PA20/00001/NDP, St Endellion Neighbourhood Plan</u> – the Regulation 16, statutory consultation had been extended to the end of April 2020.</p> <p>b. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA20/00629, Glendale, Trewetha</u> – proposed demolition of existing dwelling and construction of replacement dwelling. Members were in favour of the new building, but not the car port.</p> <p>ii. <u>PA19/09978, White House Cottage, 3A Roscarrock Hill, Port Isaac</u> – glazed link between the existing summer room and dwelling. Single storey kitchen extension. First floor extension. Members had objected.</p> <p>iii. <u>PA19/10304, White House Cottage, 3A Roscarrock Hill, Port Isaac</u> – Listed Building Consent for glazed link between the existing summer room and dwelling. Single storey kitchen extension. Members had objected.</p> <p>c. <i>Biodiversity Net Gain</i> – consultation runs from 9th April 2020 to 5pm 21st May 2020. Details previously emailed.</p>	
<p>80/2020</p>	<p><u>Financial Matters</u> – including any items received after the agenda is issued:</p> <p>a. <i>2019/20 Accounts</i> – Members received the Internal Auditor's report. Further discussion to consider points raised was deferred to the June meeting.</p>	<p>Clerk</p>

	<p>b. <i>End of Year Accounts 2019/20</i> –</p> <p>i. <u>Annual Governance Statement 2019/20</u> – Members considered and approved the statement. Copy previously emailed.</p> <p>ii. <u>Accounting Statement for 2019/20</u> – Members received and accepted the 2019/20 accounts. Copy previously emailed.</p> <p>Members considered the impact of the coronavirus pandemic and recognised that the 2019/20 accounts are not affected, however, the impact on the 2020/21 accounts will be significant and this is recognised in the revised budget (see Minute 80d/2020 below).</p> <p>c. <i>Accounts for Payment</i> – Schedule No.02/2020-21 to a value of £38,272.92 was APPROVED for payment.</p> <p>Noted Members had agreed to increase the Clerk's salary to Scale Point 25.</p> <p>d. <i>Budget Monitor</i> – the 2020/21 budget had been revised to reflect the reduction in income due to the Covid19 pandemic. Copy emailed.</p> <p>NOTE – Members had agreed to waive the rent due on the New Road shop and car park catering kiosk until further notice</p>	Clerk
81/2020	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published:</p> <p>a. <i>PROW Maintenance</i> – Mr Donald Martin, CC Natural Environment Service confirmed maintenance of the PROWs should continue as usual. The Clerk had advised the contractor.</p> <p>b. <i>Grass Verges</i> – the contractors had been advised to continue cutting the verges in 2020.</p>	
82/2020	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a. <i>New Heli Report</i> – April 2020. Previously circulated via email.</p>	
83/2020	<p><u>Diary Dates</u> – including any dates received after the agenda had been published. Details previously emailed.</p> <p>a. <i>Main Council Meeting</i> – 8th June 2020.</p>	
84/2020	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Contract and Maintenance Officer</i> – furloughing implications.</p> <p>b. <i>New Road Car Park</i> – the banks are not being maintained by CC. Future maintenance to be considered.</p> <p>NOTE – Ms Clare Jon had voluntarily cleared the edges of the car park, which had highlighted that the drains are blocked. This had been reported to CC.</p>	<p>Cllr. Williams</p> <p>Cllr. Williams</p>

Signature: (Cllr. Raynor)
Chairman

Date: 8th June 2020