



AGENDA OF THE VIRTUAL MEETING TO BE HELD MONDAY, 13th JULY 2020 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 13th July 2020. They will then be given instructions on how to join the online meeting.

NOTE – it is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>Members to meet with Mrs Sarah Macleod regarding a proposed live/work dwelling in Trelights. NOTE – details previously emailed by Mrs Macleod.</p> <p>Members to meet with Ms Chloe Pitt, Lauren Associates regarding Minute 89a/2020.</p>	
112/2020	<u>Apologies</u> –	
113/2020	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
114/2020	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council</i> – 8th June 2020.</p> <p>b. <i>Secondary Council Meeting</i> – 29th June 2020.</p>	
115/2020	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Cornwall Council</i> – Members to receive a report.</p> <p>c. <i>Network Panel Meeting</i> – a private meeting for the parish town councillors/ clerks only and respective Cornwall Councillors will be held on Thursday 16th July at 6.30pm via Microsoft Teams.</p> <p>Notes and documents for the meeting held on 12th March 2020 previously circulated via email.</p>	<p>Cllr. Raynor</p> <p>Cllr. Mould</p>

116/2020	<p><u>Planning Applications</u> – Members to consider the following, including any received after the agenda had been published:</p> <p>a. PA20/00947, <i>The Chalet, Rear of 31 Fore Street, Port Isaac</i> – revised plans for demolition of buildings and construction of replacement dwelling. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q5650CFGJQC00</p> <p>b. PA20/04169, <i>3 Overcliff, Port Isaac</i> – widening of narrow concrete single parking space at front of property. Removal of low slate boundary wall on west side of rear garden and replace with 1m horizontal stainless steel cable balustrade with steel posts. Construction of a new wall along the end of the rear garden. Erection of two areas of 30 cm high decking in rear garden. Replacement of dark grey stone chippings path along east side of house with paving slabs. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QAO4QTFGLR00</p> <p>c. PA20/04470, <i>8 Castle Rock, Port Isaac</i> – small first floor balcony. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBC7EQFGIAG00</p> <p>d. PA20/04781, <i>Kipper Cottage, 11 Dolphin Street, Port Isaac</i> – infill of disused doorway (partially filled), removal of a dilapidated chimney breast and hung slate repairs in a Conservation Area. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBSVFUFGJG900</p> <p>e. PA20/04891, <i>Pennti Ros, Lower Trefreock, Port Isaac</i> – single storey extensions http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QC0CVUFGGFQ00</p> <p>f. PA20/04902, <i>Treswarrow Cottage, Trelights</i> – demolition of existing dwelling and erection of replacement dwelling, together with the retention of land forming additional residential curtilage. Construction of detached garage. (Redesign of PA18/05857), http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QC0KRVFG1V000</p> <p>g. PA20/04916, <i>Dunromin, 29 Trewetha Lane, Port Isaac</i> – proposed side and rear extension. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QC0TMUFGGS100</p> <p>h. PA20/04920, <i>Withy Garden, Access to Port Gaverne</i> – proposed garage and storage above (storage only). http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QC0WF0FGGT00</p> <p>i. PA20/04992, <i>Homer Park Farmhouse, Homer Park, Port Isaac</i> – variation of condition 2 (plans) of PA17/07836 (Conversion of barns to one residential dwelling and the demolition of further barns and outbuildings). http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QC4G5EFGJ1N00</p>	<p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p> <p>Link sent to Cllr. Williams</p>
117/2020	<p><u>Other Planning Matters</u> – including any items received after agenda is issued.</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. PA20/03092, <i>Sea Glass, Port Gaverne</i> – roof extension over existing garage to first and second floor to include rear flat roof dormer and three traditional pitched dormers to front. New access steps to rear terrace.</p>	

	<p>b. <i>Neighbourhood Plan</i> – Members to receive an update.</p> <p>c. <i>Business and Planning Bill</i> – draft Planning Guidance and new Permitted Development Rights. Details circulated via email.</p>	
118/2020	<p><u>Farmers' Market</u> – Minute 101/2020 refers. Members to consider:</p> <p>a. A request for funding.</p> <p>b. A request for formalisation of Parish Council requirements with respect to the PICFM, confirmation of roles and responsibilities of the PC with respect to the PICFM, a change process and a communications structure to enable closer and more efficient working.</p> <p>NOTE – emails and supporting documents had been circulated to all Members.</p>	Cllr. Raynor
119/2020	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published:</p> <p>a. <i>New Road Shop</i> – Members to consider instructing Miller Commercial to advertise a new lease from 1st January 2021.</p> <p>b. <i>Public WCs</i> –</p> <ul style="list-style-type: none"> • <i>New Road</i> – CCTV had been installed. • <i>The Main</i> – any issues. • <i>Roscarrock</i> – any issues. • <i>Port Gaverne</i> – update regarding a lease for 2020. <p>NOTE – the <i>Non-Domestic Rating (Public Lavatories) Bill</i> was introduced to the House of Commons and given its first reading on 18th March. The second reading scheduled to take place on 30th March 2020 had been deferred.</p> <p>c. <i>Play Area</i> – Members to receive an update i.r.o. re-opening the children's play area.</p> <p>NOTE – government guidance had been received regarding re-opening playgrounds: https://www.gov.uk/government/publications/covid-19-guidance-for-managing-playgrounds-and-outdoor-gyms/</p> <p>NOTE – Cormac had been asked to recommence play equipment H&S inspections.</p> <p>NOTE – documents relating to CALC's webinar had been emailed.</p> <p>d. <i>Bench</i> – a request has been received for a memorial bench on The Main.</p>	
120/2020	<p><u>The Main Car Park</u> – including any items received after the agenda is issued:</p> <p>a. <i>Ticket Machines</i> – Members to consider:</p> <ol style="list-style-type: none"> i. <u>Provider</u> – change from Parkonomy to Just Parking. ii. <u>New Tariff</u> – 50% increase for vehicles over 5 metres long. <p>NOTE – Flowbird to change the software and fit another button on No.2 and No.3 machines, if above is approved.</p> <p>NOTE – the machine upgrade, to accommodate payment by bank card, was carried out on 1st July 2020.</p> <p>b. <i>Signage</i> – to prepare a sign to show where vehicles longer than 5 metres should park; Alliance Parking will blank out the wording about vehicles over 2.5 tons on existing sign.</p>	
121/2020	<p><u>Financial Matters</u> – including any items received after the agenda is issued:</p> <p>a. <i>Accounts for Payment</i> – Schedule No.04/2020-21.</p> <p>b. <i>Lloyds Savings Account</i> – the interest rate is being reduced to 0.01% w.e.f. 3rd August 2020.</p>	

	c. <i>Car Park</i> – an application to be made to the Public Works and Loan Board seeking a repayment holiday i.r.o. the PC's car park. Deadline 17th July.	
122/2020	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a. <i>Cornwall Community Resilience Network</i> – details previously emailed. Ruth Rockley, e: ruth.rockley@cornwall.gov.uk t: 01872 327526.</p> <p>b. <i>Citizens Advice Cornwall</i> – launched Scams Awareness Fortnight on 15th June 2020. Details previously emailed.</p> <p>c. <i>Cornwall Community Land Trust</i> – newsletter includes details of a new grant fund for community-led housing groups to help them build new homes to meet local needs. Previously emailed.</p> <p>d. <i>Citizens Advice Cornwall</i> – summer newsletter, circulated via email.</p> <p>e. <i>Mustard Seed Project</i> – launch a community share offer, to raise funds to develop additional housing that will provide urgent support for vulnerable adults with learning disabilities in Cornwall. Details previously emailed.</p> <p>f. <i>Neighbourhood Policing Newsletter</i> – Summer 2020.</p> <p>g. <i>Neighbourhood Planning e-Bulletin</i> - June 2020.</p>	
123/2020	<p><u>Diary Dates</u> – including any dates received after the agenda had been published. Details previously emailed.</p> <p>a. <i>Main Council Meeting</i> – 10th August 2020.</p> <p>b. <i>Community Crisis Recovery</i> – webinar on Wednesday 8th (18:00-19:30), repeated again on Wednesday 22nd July (12:00-13:30). Details on: https://www.communitiesprepared.org.uk/events/</p>	
124/2020	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a.</p>	
125/2020	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 6th July 2020

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