



NOTICE AND AGENDA OF THE VIRTUAL MEETING TO BE HELD MONDAY, 10th AUGUST 2020 @ 7pm

NOTE – it is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 10th August 2020. They will then be given instructions on how to join the online meeting.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council prior to the commencement of the Meeting.</p> <p>Members to meet with Mr Peter Marsh and Ms Verity Palk, CC regarding the removal of recycling bins from the New Road Car Park during, including how CC will manage any fly-tipping. (Minute 142b/2020 below refers.)</p> <p>Members to meet with representatives of the Farmers' Market (Minute 140/2020 below refers).</p>	
134/2020	<u>Apologies</u> –	
135/2020	<p><u>Members' Declarations</u> –</p> <p>a. <i>Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable interest</i> – Members must declare non-registerable interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any requests for dispensations.</p>	
136/2020	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council</i> – 13th July 2020.</p> <p>b. <i>Secondary Council Meeting</i> – 27th July 2020.</p>	
137/2020	<p><u>Outside Bodies / Reports</u> –</p> <p>a. <i>Parish Council Chairman</i> – Members to receive a report.</p> <p>b. <i>Cornwall Council</i> — Members to receive a report.</p> <p>c. <i>Network Panel Meeting</i> – Members to receive an update following the meeting held on Thursday 16th July at 6.30pm.</p>	<p>Cllr. Raynor</p> <p>Cllr. Mould</p> <p>Cllr. Penny</p>

138/2020	<p><u>Planning Applications</u> – Members to consider the following, including any received after the agenda had been published:</p> <p>a.</p>	
139/2020	<p><u>Other Planning Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA20/03810, Glendale, Trewetha, Port Isaac</u> – proposed extension to dwelling to include construction of double garage.</p> <p>ii. <u>PA19/09679, 91 Fore Street, Port Isaac</u> – proposed extensions and alterations to house and garage.</p> <p>b. <i>Neighbourhood Plan</i> – Mr John Slater's draft St Endellion NP report had been circulated for fact checking.</p>	
140/2020	<p><u>Farmers' Market</u> – Minute 129a/2020 refers. The first one was held on July 29th, at the Hard Standing near the Main car park. There were approximately 10 stalls, varying in from meat, veg, honey, cheese to flowers and Gin. It was well attended and a further date has been suggested, later in August.</p>	
141/2020	<p><u>Contract & Maintenance Supervisor Report</u> – report previously circulated.</p> <p>a. <i>C&MS Risk Assessment</i> – Members to approve and adopt (copy previously circulated via email).</p> <p>b. <i>Footpaths</i> – two damaged stiles on the Port Gaverne to Pendoggett footpath has been reported to Cornwall Council</p> <p>c. <i>Public Conveniences</i> – there have been minor issues at each WC block which have all been resolved:</p> <p>i. Main - Healthmatic's engineer has reset the software and this is now functioning. The engineer has taught me how to fix this problem should it arise again.</p> <p>ii. Roscarrock - The minor problems here include; jammed coin machine on Gents (I have mended this), a broken hydraulic mechanism on Gents door. Phil Burnard has fixed. Cormac emailed to inform the PAT testing at Roscarrock on the Wallgate machines is overdue. David Wellington has been asked to carry this out. Also the heater in the Disabled WC is in a poor condition, David Wellington has been asked to remove it. He hopes to be able to do the work week commencing 3rd August.</p> <p>Temporary notices have been put up with the agreed wording from Parish Council meeting date? Until such time as permanent ones can be obtained.</p> <p>iii. New Road - Cormac emailed as the soap dispenser in the Disabled WC is broken and have arranged for one of their operatives to replace it. This is scheduled for 7th August.</p> <p>iv. Port Gaverne - I have visited the WCs twice and each time they were immaculate-</p> <p>Cash Collections - The coin machines have been emptied twice per week. The cash delivered to Cllr Raynor, followed by counting. Cllr Raynor has been banking the money. Cllr Coles has provided links for information regarding purchasing of a sorting and counting machine to cut down time spent on this.</p> <p>d. <i>Main Car Park</i> - Flowbird have responded to some of the requests put to them regarding the card/cash machine, but as the changing of the tariffs wasn't included in the invoice I have made a fresh request to ensure all the matters are included.</p>	

	<p>e. <i>Play Area</i> - Play area report, everything is in order apart from a small raised surface area at the bow of the boat. With an advisory notice.</p> <p>f. <i>Public Seating</i> - The bench outside the church at St Endellion doesn't look to be in a good condition, however, having sat on it myself, it's more sturdy than it looks. But perhaps it should be noted that it may need replacing or removing in the not too distant future. The bench in the cemetery is in bad condition and could be a potential hazard to the public, if used. The bench on Lobber is still without it's arm rest. Cllr Penny is in possession of it. Phil Burnard will be asked to reattach it.</p> <p>g. <i>New Road Notice Board</i> - Duchy Locksmiths were asked to take a look at the notice board, as the locks have seized up and one of the struts inside is broken. Duchy Locksmiths fitted the locks and have replace them. Having inspected it today, it was advised that the problem is not the strut but where it's fixed to the casing, which is completely eroded away. Martin Collins, Rock Joinery, has offered to donate a complete replacement noticeboard. Although this may not be for some time as he's very busy at work. Duchy Locksmiths have made it safe and useable for the short term.</p> <p>h. <i>Grass verges</i> - A1 carried out streaming and spraying on Tuesday 28th; Car park + bit more spraying, Playing field, Verges from Port Isaac - main road, Trelights verges, Footpath from Roscarrock Farm - fields and new spur to coast path and port Quinn.</p> <p>i. <i>Overgrown hedge</i> - Rose Hill, Biffa dustcart struggling to reverse out. This has been trimmed back</p>	
142/2020	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published:</p> <p>a. <i>New Road Shop Lease</i> – Minute 119a/2020 refers. Members to consider costings for:</p> <p style="padding-left: 40px;">i. Instructing Miller Commercial to advertise a new lease from 1st January 2021.</p> <p style="padding-left: 40px;">ii. Advertising in the <i>Cornish Guardian</i> and TRIO.</p> <p>NOTE – the tenant has been cutting the grass around the New Road Shop and WC area.</p> <p>b. <i>Recycling Bins</i> – Members to consider any action following their meeting (Public Forum above refers) with Ms Stephanie Crocker.</p> <p>c. <i>New Road Car Park</i> – Minute 132a/2020 refers. Mr Ken Polmounter, CC Strategic Parking Manager advised CC had planned to include this car park as No Motorhomes /Campers between 2300 and 0800 in the proposed 2020 Parking Places Order (PPO), which was consulted on, but was never made due to the COVID-19 and the enforced lockdown. A decision has been made by CC to continue with the 2019 Parking Places Order, no changes can be made until at least next financial year, if a new PPO is made at that time. He will include this proposal when the PPO is next consulted on.</p>	Information
143/2020	<p><u>Highway Matters</u> –</p> <p>a. <i>Vehicular Access</i> – Minute 141a/2020. Members to receive an update from Mr Oliver Jones, Highways regarding provision of signage to make Fore Street only accessible to residents' vehicles and delivery vans.</p>	
144/2020	<p><u>Financial Matters</u> – including any items received after the agenda is issued:</p> <p>a. <i>Accounts for Payment</i> – Schedule No.05/2020-21.</p> <p>b. <i>Car Park</i> – an application had been made to the Public Works and Loan Board seeking a repayment holiday i.r.o. the PC's car park and confirmation sought this would affect the PC's credit rating.</p> <p>c. <i>Premium Bonds</i> – Minute 121b/2020 refers. CALC advised corporate bodies cannot invest in premium bonds.</p>	Information

145/2020	<u>Administrative Matters</u> – a. CC Legal SLA – Members to consider signing up (at no initial outlay) to receive Legal Services from CC, should the need arise.	
146/2020	<u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been issued. a. A Fair & Just Future for Cornwall – report circulated via email, see: https://cornwallindependentpovertyforum.files.wordpress.com/2020/07/fair-and-just-future-for-cornwall-2020-web-1.pdf . b. Carbon Neutral Cornwall Hive – details previously emailed. See: https://letstalk.cornwall.gov.uk/carbon-neutral-cornwall . c. Neighbourhood Planning – E-Bulletin (July 2020). Details previously emailed. d. Planning News for Local Councils and Agents – July 2020 edition. Details previously emailed.	
147/2020	<u>Diary Dates</u> – including any dates received after the agenda had been published. Details previously emailed. a. Main Council Meeting – 10 th August 2020. b. Clerk's Leave – 22 nd August – 6 th September 2020 inclusive.	
148/2020	<u>Information Only / Future Agenda Items</u> – a.	
149/2020	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th August 2020

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
E-mail: stendellionpc@gmail.com Website: www.stendellionpc.com