



MINUTES OF THE VIRTUAL FULL COUNCIL MEETING

HELD MONDAY, 10th AUGUST 2020 @ 7pm

NOTE – it is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

Present:	Cllr. Raynor (Chairman) Cllr. Dawe Cllr. Phelps Mrs Thompson (Clerk)	Cllr. Coles (Vice Chairman) Cllr. Kirkman Cllr. Webster Ms Jon (C&MO)	Cllr. Collings Cllr. Penny Cllr. Williams County Cllr. Mould
Minute	AGENDA ITEMS		Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present.</p> <p>Members met with Mr Peter Marsh and Ms Verity Palk, CC regarding the removal of the recycling bank from the New Road Car Park Mr Marsh explained the recycling banks are subject to regular commercial abuse, which means the local taxpayer is financing private businesses. It is proposed to remove the banks before October. He said the site will be monitored for four plus weeks. He added that less than 1% of all recycling is made through the banks. Signs indicating the intention to remove the banks will be erected.</p> <p>Cllr. Penny asked if the road sweeper could keep an eye on the situation. Given the location of the bank any fly-tipping could end up in the sea. He said there should be a half-page advertisement in the TRIO to inform residents. The CCTV covers the banks and a sign should be placed warning the site is being monitored.</p> <p>Ms Palk said she understood that the officer who monitors the New Road car park also has the qualifications to issue fly-tipping tickets. She said the car park is owned by CC and they have a duty to keep the site clean and tidy.</p> <p>Cllr. Williams asked when weekly recycling collection will commence. Mr Marsh said CC's Cabinet had made the decision to continue with fortnightly collections on cost grounds.</p> <p>Ms Yvonne Taylor was concerned at the proposal to remove the recycling bins. She explained the problems this would create for the elderly and infirm. Ms Palk said that CC can arrange "assisted" household recycling collection in such cases</p> <p>Mr Marsh said he was willing to return to meet with Members if there were problems.</p> <p>Mr Andrew Aird was present to discuss the Farmers' Market [FM] (Minute 140/2020 below refers). He explained the FM is looking to become a separate entity. Cllr. Raynor said Members would be as flexible as possible, e.g. regarding the number of units that can be accommodated. Mr Aird said they were getting enquiries from caterers. Members said the views of the Parish Council's tenant must be sought first.</p> <p>Cllr. Williams said there was a need to protect the PC's income from the car park.</p>		Clerk Cllr. Raynor
134/2020	<u>Apologies</u> – Cllrs. Bell and Cleave.		

135/2020	<p><u>Members' Declarations –</u></p> <p>a. <i>Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable interest</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
139b/2020	<p>b. <i>Neighbourhood Plan</i> – Minute 139b/2020 was taken at this point.</p> <p>Cllr. Williams had circulated an email regarding Mr John Slater's draft St Endellion NP report. She had pointed out the lack of time that had been allowed for feedback and referred to the "...the inclusion of replacement dwellings in the restrictions for the principal residence policy...".</p> <p>Cllr. Williams maintained that to change a pivotal policy at this stage is most irregular. The NDP had been submitted at every legal stage for consultation, Regulations 14 for SEA consultation, reviewed Regulation 16 where CC signed the document off as legally compliant. These are principle stages of compliance checking for an NDP.</p> <p>She said the proposal in the NDP is that a principle residency policy should apply to new builds and replacement dwellings. County Cllr. Mould said she had spoken to Ms Furley, CC and it was confirmed that CC Legal Dept. would not sign off this clause where it applies to replacement dwellings.</p> <p>Cllr. Mould said that if Members want to change from "settlement" to "development" boundaries, this would necessitate further public consultation and more examination. She strongly advised that the NDP Working Party meets with Ms Furley. In her opinion the PC's NDP consultant should have picked up on this issue.</p> <p>Cllr. Penny said he was astounded that CC had not picked up on these issues before this stage. Cllr. Kirkman said she thought residents of Trelights would be upset at the changes.</p>	
136/2020	<p><u>Minutes of Meetings –</u></p> <p>a. <i>Full Council</i> – 13th July 2020 AGREED as a true record.</p> <p>b. <i>Secondary Council Meeting</i> – 27th July 2020 AGREED as a true record.</p>	
137/2020	<p><u>Outside Bodies / Reports –</u></p> <p>a. <i>Parish Council Chairman</i> – Cllr. Raynor reported there had been a fire at The Mote. Cllr. Penny had spoken to the owners. They are concerned the situation on site is not resolving itself as quickly as they hoped. They wanted to put on record that they are working with all parties involved to get this sorted. Cllr. Williams said the drainage under the Highway had been damaged.</p> <p>There is difficulty in keeping to social distancing on the footpath to the village centre. It was RESOLVED to provide signs asking pedestrians to walk on the right.</p> <p>The crossbar on the swings in the play area had been damaged. Mr Burnard is looking into it. New swings may be needed.</p> <p>A coin counter had been purchased.</p> <p>Cllr. Williams left the meeting at this point.</p> <p>b. <i>Cornwall Council</i> — Cllr. Mould said the Enforcement Officer was now in post. Other items were covered in the Minutes below. She had concerns about the possible impact on the NDP of the new government planning proposals. Clerk to recirculate the document. She praised Cllr. Williams for all her hard work on the NDP. Cllr. Mould left the meeting at this point.</p>	<p>Cllr. Raynor</p> <p>Clerk</p>

	c. <i>Network Panel Meeting</i> – no-one had been available to attend the meeting held on 16 th July 2020.	
138/2020	<u>Planning Applications</u> – only one planning application had been received and this will be dealt with at the Secondary Meeting on 24 th August 2020.	
139/2020	<u>Other Planning Matters</u> – including items received after the agenda was issued. a. <i>Planning Applications Approved by CC</i> – information only. i. <u>PA20/03810, Glendale, Trewetha, Port Isaac</u> – proposed extension to dwelling to include construction of double garage. ii. <u>PA19/09679, 91 Fore Street, Port Isaac</u> – proposed extensions and alterations to house and garage. b. <i>Neighbourhood Plan</i> – see above.	
140/2020	<u>Farmers' Market</u> – Minute 129a/2020 and Public Forum above refers. Cllr. Penny was in general support of the Market expanding on the existing site. He would not have a problem with a Market on one Sunday a month.	
141/2020	<u>Contract & Maintenance Supervisor Report</u> – report previously circulated. a. <i>C&MS Risk Assessment</i> – Members RESOLVED to approve and adopt the risk assessment (copy previously circulated via email). Copy to be placed on the website. b. <i>Footpaths</i> – two damaged stiles on the Port Gaverne to Pendoggett footpath had been reported to Cornwall Council. c. <i>Public Conveniences</i> – there have been minor issues at each WC block which have all been resolved: a. Main - Healthmatic's engineer had reset the software and this is now functioning. The engineer had taught Ms Jon how to fix this problem should it arise again. b. Roscarrock - The minor problems here include; jammed coin machine on Gents (I have mended this), a broken hydraulic mechanism on Gents door. Phil Burnard had fixed. Cormac emailed to inform the PAT testing at Roscarrock on the Wallgate machines is overdue. David Wellington had been asked to carry this out. Also the heater in the Disabled WC is in a poor condition, David Wellington had been asked to remove it. He hopes to be able to do the work week commencing 3 rd August. Temporary notices have been put up with the agreed wording from Parish Council meeting date? Until such time as permanent ones can be obtained. c. New Road - Cormac emailed as the soap dispenser in the Disabled WC is broken and have arranged for one of their operatives to replace it. This is scheduled for 7 th August. d. Port Gaverne - I have visited the WCs twice and each time they were immaculate- Cash Collections - The coin machines have been emptied twice per week. The cash delivered to Cllr Raynor, followed by counting. Cllr Raynor had been banking the money. Cllr Coles had provided links for information regarding purchasing of a sorting and counting machine to cut down time spent on this. d. <i>Main Car Park</i> - Flowbird have responded to some of the requests put to them regarding the card/cash machine, but as the changing of the tariffs wasn't included in the invoice I have made a fresh request to ensure all the matters are included.	Clerk

	<p>e. <i>Play Area</i> - Play area report, everything is in order apart from a small raised surface area at the bow of the boat. With an advisory notice.</p> <p>f. <i>Public Seating</i> - The bench outside the church at St Endellion doesn't look to be in a good condition, however, having sat on it myself, it is sturdier than it looks. But perhaps it should be noted that it may need replacing or removing in the not too distant future. The bench in the cemetery is in bad condition and could be a potential hazard to the public, if used. Cllr. Penny and Ms Jon will liaise regarding replacing the arm on the bench on Lobber, including who is responsible for the costs.</p> <p>g. <i>New Road Notice Board</i> - Duchy Locksmiths were asked to take a look at the notice board, as the locks have seized up and one of the struts inside is broken. Duchy Locksmiths fitted the locks and have replace them. Having inspected it today, it was advised that the problem is not the strut but where it's fixed to the casing, which is completely eroded away. Martin Collins, Rock Joinery, had offered to donate a complete replacement noticeboard. Although this may not be for some time as he's very busy at work. Duchy Locksmiths have made it safe and useable for the short term.</p> <p>h. <i>Grass verges</i> - A1 carried out streaming strimming and spraying on Tuesday 28th; Car park + bit more spraying, Playing field, Verges from Port Isaac - main road, Trelights verges, Footpath from Roscarrock Farm – fields and new spur to coast path and Port Quinn.</p> <p>i. <i>Overgrown hedge</i> - Rose Hill, Biffa dustcart struggling to reverse out. This had been trimmed back</p>	
142/2020	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published:</p> <p>a. <i>New Road Shop Lease</i> – Minute 119a/2020 refers. Members RESOLVED to advertise a new lease to commence on 1st January 2021, including the TRIO. Members gratefully noted the tenant had been cutting the grass around the New Road Shop and WC area.</p> <p>b. <i>Recycling Bins</i> – following the meeting (Public Forum above refers) with Mr Peter Marsh and Ms Verity Palk, it was AGREED to provide CCTV signs.</p> <p>c. <i>New Road Car Park</i> – Minute 132a/2020 refers. Mr Ken Polmounter, CC Strategic Parking Manager advised CC had planned to include this car park as No Motorhomes /Campers between 2300 and 0800 in the proposed 2020 Parking Places Order (PPO), which was never made due to the COVID-19 lockdown. No changes can be made until at least next financial year. He will include this proposal when the PPO is next consulted on.</p>	<p>Clerk</p> <p>Cllr. Raynor</p>
143/2020	<p><u>Highway Matters</u> –</p> <p>a. <i>Vehicular Access</i> – Minute 141a/2020. Mr Oliver Jones, Highways had provided signage to make Fore Street only accessible to residents' vehicles and delivery vans.</p>	
144/2020	<p><u>Financial Matters</u> – including any items received after the agenda was issued:</p> <p>a. <i>Accounts for Payment</i> – Schedule No.05/2020-21 to a value of £12,537.56 was APPROVED for payment. A list of payments is available on the PC's website. The Clerk to provide details of the income.</p> <p>b. <i>Car Park</i> – an application to the Public Works and Loan Board seeking a repayment holiday i.r.o. the PC's car park had been withdrawn.</p> <p>c. <i>Premium Bonds</i> – Minute 121b/2020 refers. CALC advised corporate bodies cannot invest in premium bonds.</p>	<p>Clerk</p> <p>Clerk</p>
145/2020	<p><u>Administrative Matters</u> –</p> <p>a. <i>CC Legal SLA</i> – Members declined to receive Legal Services from CC.</p>	

146/2020	<p><u>Documentation / Correspondence</u> – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a. <i>A Fair & Just Future for Cornwall</i> – report circulated via email, see: https://cornwallindependentpovertyforum.files.wordpress.com/2020/07/fair-and-just-future-for-cornwall-2020-web-1.pdf.</p> <p>b. <i>Carbon Neutral Cornwall Hive</i> – details previously emailed. See: https://letstalk.comwall.gov.uk/carbon-neutral-cornwall.</p> <p>c. <i>Neighbourhood Planning</i> – E-Bulletin (July 2020). Details previously emailed.</p> <p>d. <i>Planning News for Local Councils and Agents</i> – July 2020 edition. Details previously emailed.</p>	
147/2020	<p><u>Diary Dates</u> – including any dates received after the agenda had been published. Details previously emailed.</p> <p>a. <i>Main Council Meeting</i> – 10th August 2020.</p> <p>b. <i>Secondary Council Meeting</i> – 24th August 2020.</p> <p>c. <i>Clerk's Leave</i> – 22nd August – 6th September 2020 inclusive.</p>	
148/2020	<p><u>Information Only / Future Agenda Items</u> –</p> <p>a. <i>Trewetha Lane</i> – Cllr. Phelps expressed his concerns about traffic by the council housing. Members to meet on site to discuss the issue.</p>	
149/2020	<p><u>Meeting Closed</u> – 20.30pm.</p>	

Signature: (Cllr. Raynor)
Chairman

Date: 14th September 2020