



## NOTICE AND AGENDA OF THE VIRTUAL MEETING TO BE HELD MONDAY, 11<sup>th</sup> JANUARY 2021 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 11<sup>th</sup> January 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

Meeting ID 829 6499 2494; Passcode 870998;

Link: <https://us02web.zoom.us/j/82964992494?pwd=cE04SStJMVY0WkYxTVhHLy9SNWWhyZz09>

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman's Welcome / Public Forum</b> – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
1/2021	<b>Apologies –</b>	
2/2021	<b>Members' Declarations</b> <ol style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda</li> <li>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> <li>d. <i>Dispensations</i> – Members to consider any written requests for dispensations</li> </ol>	
3/2021	<b>Minutes of Meetings –</b> <ol style="list-style-type: none"> <li>a. <i>Full Council</i> – 14<sup>th</sup> December 2020.</li> </ol>	
4/2021	<b>Outside Organisations and Reports</b> <ol style="list-style-type: none"> <li>a. <i>Parish Council Chairman</i> – Members to receive a report.</li> <li>b. <i>Cornwall Council</i> — Members to receive a report</li> <li>c. <i>Network Panel</i> – next meeting to be held on 21<sup>st</sup> January 2021.</li> </ol>	Cllr. Raynor Cllr. Mould

	<p>d. <i>Police</i> – Special Constables who agree to complete a set number of shifts will be paid an allowance as the force strengthens its response to policing the coronavirus pandemic. Details previously emailed.</p>	Information
5/2021	<p><b>Planning Applications</b> – Members to consider the following, including any received after the agenda had been published.</p> <p>a. PA20/09912, Land at Bodieve, Wadebridge – outline application for residential development including access of up to 245 new homes (to include 30% affordable homes), new relief road from Ball Roundabout to B3314, new public open space (including play area and community orchard and cycle path/amenity walkway), extensive new tree planting and new habitat creation (including 1.75ha. of new woodland planting and 0.25ha of new wildlife ponds. Email from County Cllr. Mould refers. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJO WJQFGJW800">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJO WJQFGJW800</a>.</p> <p>b. PA20/10770, Glendale, Trelights – erection of a new 2-bedroom dwelling on the land adjacent to Glendale Cottage and provision of 1no. car parking space to Glendale Cottage. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QK RY2ZFG6100">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QK RY2ZFG6100</a></p> <p>c. PA20/11093, Waves End, 42 Fore Street, Port Isaac – Listed Building Consent for proposed replacement windows and secondary glazing. <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLB XH3FGHSC00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLB XH3FGHSC00</a></p> <p>d. PA20/11163, 92 Fore Street, Port Isaac – Non Material Amendment to Application No. PA19/09694 dated 8th January 2020 for a Single storey extension of porch area between the kitchen and bathroom; removal of porch glazing and installation of flat roof with skylight; removal and re-use of existing kitchen sash window namely to change the material of pitched roof covering from slate to lead - section of pitched roof between flat roof and neighbouring property (immediately under neighbour's window). Given this type of application had to be dealt with within 14 days a “No comment” response was made following consultation with Cllrs. Raynor, Coles and Williams.</p>	Information
6/2021	<p><b>Other Planning Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Climate Emergency Development Plan Document</i> – consultation runs from Monday 14<sup>th</sup> December and runs until Friday 5<sup>th</sup> February 2021. Details previously emailed.</p> <p>b. <i>Neighbourhood Planning E Bulletin</i> – December 2020. Circulated via email.</p>	
7/2021	<p><b>Contract &amp; Maintenance Supervisor Report</b> – report enclosed.</p> <p>a. <i>Cemetery Bench</i> – Minute 213b/2020 refers. Members to receive an update from the CMS Working Party.</p> <p>Members to consider a proposal to amend the bench policy to include an agreement not to attach any non-degradable items (vases/ pots/ florists’ wire/ plastic, etc.) to memorial benches.</p>	<p>CMS WP / Ms Jon</p> <p>Cllr. Williams</p>

	<p>b. <i>Car Park Telephone Provider</i> – Minute 213c/2020 refers. Members to receive an update regarding changing to Just Parking.</p> <p>c. <i>Roscarrock WC</i> – Minute 213d/2020 refers. Members to receive an update regarding information / quotations from specialist companies to refurbish the WCs.</p> <p>d. <i>Play Area</i> – Minute 213f/2020 refers. Members to receive an update regarding replacement / repairs to the swings.</p> <p>e. <i>War Memorial Additional Names</i> – Minute 213h/2020 refers. Members to consider any recommendations from the CMS Working Party and Ms Jon.</p> <p>Noted Ms Reynolds, Senior Archaeologist, CC had provided information regarding how to add names to the listed memorial:  <a href="http://www.warmemorials.org/uploads/publications/115.pdf">http://www.warmemorials.org/uploads/publications/115.pdf</a></p> <p>f. <i>Water Station, Little Hill</i> – Minute 192/2019 refers. Cllr. Raynor had provided a photo of the body of the new water station, which hopefully will be available by Easter. Ms Jon to liaise with SW Water to put in the connection.</p> <p>g. <i>Car Park</i> –</p> <ul style="list-style-type: none"> <li>• the railings in the overflow part of the car park which means replacing rotting posts.</li> <li>• the hard standing where the Post office van visits requires attention, possibly tarmacking.</li> </ul>	<p>Ms Jon</p> <p>Ms Jon</p> <p>Ms Jon</p> <p>CMS WP / Ms Jon</p> <p>Ms Jon</p>
8/2021	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published</p> <p>a. <i>Port Isaac Roadside Banner</i> – Minute 214a/2020 refers. Members to receive an update regarding size and costs.</p> <p>b. <i>Social Inclusion Fund</i> – Members to consider a proposal to seek ways to re-introduce The Golden Circle, to be led by Ms Clare Jon  <a href="https://www.crowdfunder.co.uk/funds/cornwall-social-inclusion-fund">https://www.crowdfunder.co.uk/funds/cornwall-social-inclusion-fund</a></p>	<p>Ms Jon</p> <p>Cllr. Williams</p>
9/2021	<p><b>Highway Matters</b> –</p> <p>a. <i>Feasibility Study</i> – Minute 215a/2020 refers. Members to receive an update from Mel Thomas, Cormac Engineer/Project Manager i.r.o.:</p> <ul style="list-style-type: none"> <li>• The three pedestrian road crossing options;</li> <li>• The pavement on New Road OPPOSITE Back hill on the inside of the right-angle bend.</li> </ul> <p>b. <i>Residents Parking Zone</i> – email from Mel Thomas, Cormac previously circulated via email. NOTE – this proposal is not included in the Traffic Survey (above).</p> <p>c. <i>Mobile Speed Activated Sign</i> – Members to consider suitable locations for deployment of a second Network Panel sign. Deadline for comments 15<sup>th</sup> January 2021. Details emailed.</p>	
10/2021	<p><b>Financial Matters</b> – including any items received after the agenda is issued</p> <p>a. <i>Accounts for Payment</i> – Schedule No.10/2020-21.</p> <p>c. <i>2021/22 Budget</i> – Members to consider their budget and set the precept for the coming financial year.</p> <p>NOTE – draft budget to follow.</p>	

11/2021	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda, including any items received after the agenda had been issued</p> <p>a. <i>2021 Census</i> - the Census is taking place on Sunday 21<sup>st</sup> March 2021. Posters to promote the event are available and Ms Heidi Clemo (<a href="mailto:heidi.clemo98@field.census.gov.uk">heidi.clemo98@field.census.gov.uk</a>) extends an invitation to speak to Councillors on request. Details previously emailed.</p>	
12/2021	<p><b>Diary Dates</b> – including any dates received after the agenda had been published. Details previously emailed</p> <p>a. <i>Main Council Meeting</i> – 8<sup>th</sup> February 2021.</p> <p>b. <i>Secondary Council Meeting</i> – TBC. 25<sup>th</sup> January 2021.</p>	
13/2021	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	
14/2021	<p><b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
15/2021	<p><b>Lockdown Furlough</b> – Members to consider furloughing the CMS Officer, to include if this should be on full salary.</p>	
16/2021	<p><b>Meeting Closed</b> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 5<sup>th</sup> January 2021

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