



NOTICE AND AGENDA OF THE VIRTUAL COUNCIL

MEETING TO BE HELD WEDNESDAY, 5th MAY 2021 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 5th May 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

Meeting ID 861 8052 2445; Passcode 228084;

Link: <https://us02web.zoom.us/j/86180522445?pwd=VTAvSIRDYXpsVVlkMDFLOStwZk83dz09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman's Welcome / Public Forum – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
65/2021	Apologies –	
66/2021	Members' Declarations <ol style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations 	
67/2021	Minutes of Meetings – <ol style="list-style-type: none"> a. <i>Full Council</i> – 12th April 2021. 	
68/2021	Outside Organisations and Reports <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Cornwall Council</i> — no report available due to purdah. c. <i>Network Panel</i> – next Meeting scheduled for 10th June 2021. 	Cllr. Raynor Information Information

69/2021	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <ul style="list-style-type: none"> a. PA21/02580, 12 Tintagel Terrace Port Isaac – proposed demolition of existing dwelling and construction of replacement dwelling. Deferred from the April meeting. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QPRJ53FGMC200 b. PA21/03120, Wesley House 18 Middle Street Port Isaac – demolition of existing substandard porch and replacement with sunroom. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQGQ9WFGK7M00 c. PA21/03121, Wesley House 18 Middle Street Port Isaac – LBC for demolition of existing substandard porch and replacement with sunroom. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQGQ9XFGK7N00 d. PA21/03171, Owners Accommodation Port Isaac Pottery Roscarrock Hill Port Isaac – change of use of first floor residential accommodation to retail (Class E). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQHFDEFGKR000 e. PA21/03172, Owners Accommodation Port Isaac Pottery Roscarrock Hill Port Isaac – Listed Building consent for change of use of first floor residential accommodation to retail (Class E). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQHFDGFGKR100 f. PA21/03148, Central Garage 3 New Road Port Isaac – proposed re-development of former Central Garage site to provide a commercial development of 3 no. Holiday Apartments and undercover and secure parking. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQH6IWFG0GE00 g. PA21/03463, The Rockies Port Gaverne Hill Port Isaac – remodelling of cottages including new fenestration, re-roofing and new roof windows, plus demolition of outbuildings for new extensions including roof PV panels and landscaping. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQSJELFGKBQ00 	
70/2021	<p>Other Planning Matters – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Planning Appeal</i> – an appeal has been made into CC’s refusal of application PA20/08444, 34 New Road, Port Isaac – proposed various works to dwelling (re-design of Application No. PA18/09549). wish to make further comments, or modify/withdraw your previous representation, you can do so online using the Planning Inspectorate website at: https://acp.planninginspectorate.gov.uk Closing date 18th May 2021. 	

71/2021	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <ul style="list-style-type: none"> a. <i>Car Park</i>– Members to consider: <ul style="list-style-type: none"> • Electric Charging Points – Members to receive an update. b. <i>Hard Standing Area</i> – Members to consider any quotations to tarmac the area in the future. c. <i>Public WCs</i> – <ul style="list-style-type: none"> • <i>Roscarrock WC</i> – Members to receive an update. • <i>Port Gaverne WC</i> – Members to consider re-opening the toilets, to include cleaning arrangements. d. <i>Play Area</i> – Members to receive an update to include: <ul style="list-style-type: none"> • RoSPA Report – previously emailed. e. <i>War Memorial</i> <ul style="list-style-type: none"> • Additional Names – Members to receive an update. • Raised Bed – Members to receive an update. f. <i>Signage</i> – Members to receive an update regarding the old-style signs. g. <i>Trees</i> – Members to consider: <ul style="list-style-type: none"> • Tree T2 – request from residents to fell a Sycamore at their cost. Letter previously emailed. • Mr Andie Crawford (Qualified Tree Surgeon) from Birch Utilities had advised the PC to apply for a blanket TPO for all the trees in the parish <p>NOTE – a request had been submitted to create a TPO on the Horse Chestnut Tree on Trelights Village Green.</p> h. <i>New Road Car Park</i> – Members to receive an update i.r.o. maintenance of the hedge and banks. i. <i>Risk Assessments</i> – Members to approve the following and a copy to then be placed on the website: <ul style="list-style-type: none"> • Revised RA i.r.o. Ms Jon’s working environment during Covid (previously emailed). • Raised Beds by War Memorial. <p>NOTE – Ms Jon had provided updated copies of other risk assessments, previously emailed.</p> j. <i>Festival of Fixed Seat Rowing</i> – Members to receive the views of the PI Rowing Club. k. <i>Jam Sales Stand</i> – the Clerk had reported this to Licensing Dept. 	
72/2021	<p>Farmers Market – the market is due to re-open on Sunday, 30th May. Members to receive an update. to include confirmation the FM complies with H&S standards. Minute 55/2021 refers.</p>	Ms Jon
73/2021	<p>Highway Matters –</p> <ul style="list-style-type: none"> a. <i>Feasibility Study</i> – Minute 41a/2021 refers. Mr Adam Knuckey, Cormac Senior Technician had met with Cllr. Raynor and Ms Jon on site. <ul style="list-style-type: none"> • The three pedestrian road crossing options; • The pavement on New Road OPPOSITE Back hill on the inside of the right-angle bend. b. <i>Residents Parking Zone</i> – the residents’ survey seeking views on parking restrictions had been delivered. 	

	<p>c. <i>Traffic Management</i> – Cllr. Raynor and the Clerk had sought advice from Police and Highways regarding parking and traffic management for visitors’ vehicles entering Port Isaac. The response from Mr Oliver Jones, Highways had been circulated via email.</p> <p>d. <i>Parking Enforcement SLA</i> – it had been confirmed via email to accept that Enforcement will be charged at a monthly rate of £800 per calendar month, in accordance with the agreed contribution of each PC. NOTE – a dedicated officer will be supplied for a total of 12.5 hours per week over a seven-day rolling rota. CC were unable to provide additional hours.</p>	Information
74/2021	<p>Financial Matters – including any items received after the agenda is issued</p> <p>a. <i>Accounts for Payment</i> – Schedule No.01/2021-22.</p> <p>c. <i>Grant Request</i> – details emailed previously.</p> <ul style="list-style-type: none"> • Women’s Centre Cornwall – offers free, safe and confidential specialist support to women and girls in the community, who had experienced any form of sexual violence and/or domestic abuse at any time in their lives. • Alzheimer’s Society – united against dementia appeal. <p>d. <i>Budget Monitor</i> – copy to follow, after Internal Audit has been completed.</p>	Information
75/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued</p> <p>a. <i>Great British Spring Clean 2021</i> – now launched. Details emailed.</p> <p>b. <i>Citizens Advice Cornwall Newsletter</i> – Spring 2021. Details emailed.</p> <p>c. Bodmin and Wadebridge Neighbourhood Police Team Newsletters, April 2021.</p>	
76/2021	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed</p> <p>a. <i>Annual Council Meeting</i> – 17th May 2021.</p> <p>b. <i>Secondary Council Meeting</i> – TBC.</p> <p>c. <i>Clerk’s Leave</i> – 29th May – 6th June 2021 (inclusive).</p>	
77/2021	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
78/2021	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 28th April 2021

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