



## NOTICE AND AGENDA OF THE ADVISORY COUNCIL

### MEETING TO BE HELD MONDAY, 14<sup>th</sup> JUNE 2021 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 14<sup>th</sup> June 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

Meeting ID 886 9173 2719; Passcode 723327;

Link: <https://us02web.zoom.us/j/88691732719?pwd=Q3pOd0RYSGlmWXQzMkw0RzNVbm9PZz09>

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman's Welcome / Public Forum</b> – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
87/2021	<b>Apologies –</b>	
88/2021	<b>Members' Declarations</b> <ol style="list-style-type: none"> <li><i>Acceptance of Office Form</i> – Cllr. Dawe to provide his Financial Interest form and sign his form in the presence of the Clerk.</li> <li><i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li><i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent</li> <li><i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> <li><i>Dispensations</i> – Members to consider any written requests for dispensations.</li> </ol>	Cllr. Dawe
89/2021	<b>Minutes of Meetings –</b> <ol style="list-style-type: none"> <li><i>Annual Council Meeting</i> – 17<sup>th</sup> May 2021.</li> <li><i>Extraordinary Meeting</i> – 1<sup>st</sup> June 2021.</li> </ol>	
90/2021	<b>Outside Organisations and Reports</b> <ol style="list-style-type: none"> <li><i>Parish Council Chairman</i> – Members to receive a report.</li> </ol>	Cllr. Raynor

	<ul style="list-style-type: none"> <li>b. <i>Cornwall Council</i> — Members to receive a report.</li> <li>c. <i>Network Panel</i> – Members to receive a report following the Meeting held on 10<sup>th</sup> June 2021.</li> <li>d. <i>Police</i> – Bodmin and Wadebridge Neighbourhood Police Team Newsletter, May 2021.</li> </ul>	Cllr. Mould
91/2021	<p><b>Planning Applications</b> – Members to consider the following, including any received after the agenda had been published.</p> <ul style="list-style-type: none"> <li>a.</li> </ul>	
92/2021	<p><b>Other Planning Matters</b> – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> <li>a. <i>St Endellion NDP</i> – the NDP referendum is planned for 15<sup>th</sup> July 2021.</li> </ul>	Information
93/2021	<p><b>Withdrawn Planning Applications</b> – information only.</p> <ul style="list-style-type: none"> <li>a. PA20/10296, 42 Church Hill, Port Isaac – proposed extension to dwelling (in addition to those approved under PA19/05118).</li> </ul>	
94/2021	<p><b>Environmental / Amenity Matters</b> – including the Contract &amp; Maintenance Supervisor Report and any items received after the agenda was issued:</p> <ul style="list-style-type: none"> <li>a. <i>Public WCs</i> – Members to receive an update <ul style="list-style-type: none"> <li>• <i>Roscarrock WC</i> – Hi-Tech &amp; Healthmatic have both suggested they will be able to install the equipment to test the consistency of the strength of the signal to support contactless payments, in the next few week.</li> <li>• <i>Port Gaverne WC</i> – the Chair and Clerk had <b>RATIFIED</b> Members’ emailed preference to use Cormac to clean the toilets; the lease from the National Trust had been signed and the toilets now open. NOTE – NT representative to be invited to meet with Members at a face-2-face meeting to discuss the future of the toilets.</li> </ul> <p>The National Trust, Cornish Rock Tors, Beach Association &amp; the Management of Port Gaverne Hotel/Pilchards have all pledged to contribute funding to help with the running costs.</p> </li> <li>b. <i>Play Area</i> – There have been a couple of incidents in the play area and at the front of the kiosk. Teenage antics. It might be necessary to relocate the CCTV cameras or have an additional one to show these more specific areas.</li> <li>c. <i>War Memorial</i> – Members to receive an update <ul style="list-style-type: none"> <li>• Additional Names – to include quotations for a separate plaque.</li> <li>• Raised Bed – a Highways Licence had been granted.</li> </ul> </li> <li>d. <i>Signage, etc.</i> – <ul style="list-style-type: none"> <li>○ Finger posts - There are 2 in the parish; one on the road from St Endellion to Trelights junction to Homer Park &amp; Port Isaac. The other on the junction of New Road &amp; Trewetha Lane. Have received attention with a coat of paint. A finial for the Endellion one is required.</li> <li>○ The Terrace - The old, rotten wooden rail which ran the length of The Terrace has been inspected and the report should be available soon.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>o New Road car park - The overgrown weedy banks have been mown and the hedges cut back.</li> </ul> <p>e. <i>Meteorological Stations</i> - Two member of the Furgo team met with Cllrs. Kirkham, Raynor and Ms Jon at Main car park to discuss the possibility of placing a meteorological station on the end of the WC block. It was agreed that this was a suitable site.</p> <p>f. <i>Flytipping</i> - A quantity of 'slates' was dumped, in the Leat adjacent to the slipway access to the beach at Port Isaac. Research revealed that asbestos was present. Shield Environmental Services (Truro) had been arranged to dispose of it safely.</p> <p>g. <i>Trees</i> – Members to consider a Blanket TPO, thus adopting the recommendation of Mr Andie Crawford (Qualified Tree Surgeon) of Birch Utilities who had advised the PC to apply for a blanket TPO for all the trees in the parish.</p> <p>h. <i>Allotments</i> – Members to consider the possibility of letting part of the cemetery for allotments. Deferred to the May meeting.</p> <p>i. <i>Litter Pick</i> – Members to consider a proposal from Cllr. Williams to organise a litter pick.</p> <p>j. <i>Camel Trail Partnership</i> – Cllr. Kirkman's name had been put forward as a possible representative to attend meetings of this group. Details previously emailed. Ms Jacquie Rapier is checking if this is possible.</p> <p>k. <i>Jam Sales Stand</i> – Ms Jon reported the stand had been removed.</p> <p>l. <i>Weather Station</i> – it is proposed to site the met station on the apex on the WC block in Main car park (on the seaward side). See <a href="http://www.channelcoast.org">www.channelcoast.org</a> to access the data.</p> <p>m. <i>Port Isaac Carnival</i> – Saturday, 11<sup>th</sup> September 2021. Ms Kathryn McDonnell had provided risk assessments, which had been circulated.</p>	<p>Information</p> <p>Information</p> <p>Cllr. Williams</p> <p>Cllr. Williams</p> <p>Information</p> <p>Information</p> <p>Information</p>
95/2021	<b>Farmers Market</b> – first market had been held on 30 <sup>th</sup> May 2021 and all relevant paperwork provided to the Clerk.	Information
96/2021	<p><b>Highway Matters</b> –</p> <p>a. <i>Global Road Safety Campaign, incl. 20's Plenty</i> – details previously emailed. campaign to reduce excessive speed in areas where the roads are too narrow and traffic moves too quickly, and especially those areas where there are no footpaths or pavements. Details emailed. To join Zoom Meeting: Meeting ID: 823 0988 5112; Passcode: 20mph <a href="https://us02web.zoom.us/j/82309885112?pwd=akpBRkNvTHBDL1NqZXBnRzBsaVpYQT09">https://us02web.zoom.us/j/82309885112?pwd=akpBRkNvTHBDL1NqZXBnRzBsaVpYQT09</a></p> <p>b. <i>Port Gaverne Road Safety</i> – a letter from Mr Matthew Main regarding traffic safety issues in Port Gaverne had previously been emailed.</p> <p>c. <i>Feasibility Study</i> – Minute 41a/2021 refers. Mr Adam Knuckey, Cormac Senior Technician had met with Cllr. Raynor and Ms Jon on site. It will be 2-3 months before they give their proposals.</p> <ul style="list-style-type: none"> <li>• The three pedestrian road crossing options;</li> <li>• The pavement on New Road OPPOSITE Back hill on the inside of the right-angle bend.</li> </ul> <p>d. <i>Residents Parking Zone</i> – the Clerk to submit a report to the July Meeting i.r.o. the residents' survey seeking views on parking restrictions.</p>	<p>Information</p> <p>Information</p>

	<p>e. <i>Proposed Road Closures</i> – details previously emailed:</p> <p>i. Lower Trefreock and Trelights – 28<sup>th</sup> June 2021 to 9<sup>th</sup> July 2021 (24 hours). NOTE – Streetworks had been asked to reschedule the works to assist local farmers.</p>	Information
97/2021	<p><b>Financial Matters</b> – including any items received after the agenda is issued</p> <p>a. <i>Accounts for Payment</i> – Schedule No.03/2021-22.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated prior to the meeting.</p> <p>c. <i>Bank Compensation Scheme</i> – letter from the bank previously emailed</p> <p>d. <i>Grant Policy</i> – Minute 74b/2021 refers. Copy of the existing policy was circulated via email.</p>	Information
98/2021	<p><b>Administrative Matters</b> –</p> <p>a. <i>Code of Conduct</i> – Members to adopt, copy previously emailed.</p> <p><i>Code of Conduct Training</i> – Members to complete the YouTube training and advise the Clerk accordingly.</p>	
99/2021	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda, including any items received after the agenda had been issued</p> <p>a.</p>	
100/2021	<p><b>Diary Dates</b> – including any dates received after the agenda had been published. Details previously emailed</p> <p>a. <i>Full Council Meeting</i> – 12<sup>th</sup> July 2021 at St Endellion Hall (Minute 86/2021 refers). Ms Jon to prepare a risk assessment.</p> <p>b. <i>Secondary Council Meeting</i> – TBC.</p> <p>c. <i>Clerk’s Leave</i> – 26<sup>th</sup> June to 5<sup>th</sup> July 2021 (inclusive).</p> <p>d. <i>Property Flood Resilience (PFR)</i> – CALC free workshop to be held on Tuesday 6<sup>th</sup> July 10-11.30 am. Details previously emailed</p>	Ms Jon
101/2021	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	
102/2021	<p><b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
103/2021	<p><b>Enforcement Cases</b> – Members to receive an update.</p>	
104/2021	<p><b>Meeting Closed</b> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 8<sup>th</sup> June 2021

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