



**NOTICE AND AGENDA OF THE FULL COUNCIL  
MEETING TO BE HELD IN ST ENDELLION HALL  
MONDAY, 9<sup>th</sup> AUGUST 2021 @ 7pm**

**Attendee numbers are limited due to Covid restrictions, therefore, members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 9<sup>th</sup> August 2021.**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome / Public Forum</b> – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
135/2021	<b>Apologies –</b>	
136/2021	<b>Members’ Declarations</b> <ol style="list-style-type: none"> <li>a. <i>Acceptance of Office Form</i> – Cllr. Dawe to provide his Financial Interest form to the Clerk.</li> <li>b. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>c. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent</li> <li>d. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> <li>e. <i>Dispensations</i> – Members to consider any written requests for dispensations.</li> </ol>	Cllr. Dawe
137/2021	<b>Minutes of Meetings –</b> <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 12<sup>th</sup> July 2021.</li> <li>b. <i>Extraordinary Council Meeting</i> – 22<sup>nd</sup> July 2021.</li> </ol>	
138/2021	<b>Outside Organisations and Reports</b> <ol style="list-style-type: none"> <li>a. <i>Parish Council Chairman</i> – Members to receive a report, to include: <ul style="list-style-type: none"> <li>• Clothing Bank – Members to consider a request to host a clothing bank in The Main car park to raise funds for the <i>Hope for</i></li> </ul> </li> </ol>	Cllr. Raynor

	<p><i>Tomorrow</i> charity: <a href="https://hopefortomorrow.org.uk">https://hopefortomorrow.org.uk</a>. NOTE the collecting vehicle is a 3.5 tonne transit van</p> <p>b. <i>Playing Field Working Party / Sub-Committee</i> – Members to receive a report and to consider a proposal: that the PC discusses and formalises the role of Playing Field group.</p> <p>NOTE – the PC is required by our Standing Orders 2014 to establish if the group is a sub-committee, (with commissioning powers), or if the role of the group is that of a working party, (their role advisory with all commissioning powers left to the full PC). In either case Terms of Reference will need to be defined. (Members may decide on one role and revise its decision at a later date after the due period according to our Standing Orders.)</p> <p>c. <i>Cornwall Council</i> — Members to receive a report.</p> <p>d. <i>Police</i> – previously emailed.</p> <ul style="list-style-type: none"> <li>• Bodmin/Wadebridge Neighbourhood Police Team Newsletter – July 2021.</li> </ul>	<p>Cllr. Button Cllr. Williams</p> <p>Cllr. Mould</p>
139/2021	<p><b>Planning Applications</b> – Members to consider the following, including any received after the agenda had been published.</p> <p>a. PA21/02070/PREAPP, Land South Of Brentons Park Trelights – Pre-application advice for 20m electronic communications monopole mast complete with 6 antennas, 2 radio equipment cabinets and development works thereto.</p>	
140/2021	<p><b>Other Planning Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>St Endellion NDP</i> – there had been a 40% turnout for the NDP referendum, resulting in 89.9% voting to approve the NDP.</p> <p>b. PA21/00625/PREAPP, On the Village Green Trelights – request for a Tree Preservation Order on Large Chestnut Tree.</p> <p>NOTE – Ms Gemma Old, CC had been asked to reconsider her determined not to serve a TPO.</p> <p>c. <i>Enforcement in the AONB</i> – Members to consider St Gennys PC’s draft letter to Scott Mann MP (previously circulated).</p> <p>d. <i>New Development</i> – Members to consider a request from Mr Jon Cleave that the road from Rose Hill onto his property be named Tnowi Lane. Tnowi is Cornish for valley bottom,</p>	Information
141/2021	<p><b>Planning Applications Approved by CC</b> – information only.</p> <p>a. PA20/11093, Waves End 42 Fore Street Port Isaac – Listed Building Consent for proposed repairs to windows and secondary glazing.</p> <p>b. PA21/05232, Northcliffe 5 Roscarrock Hill Port Isaac – Non-Material Amendment (2) to Application No. PA19/01461 dated 8<sup>th</sup> April 2019 for proposed partial demolition, extension, renovation, remodelling and structural repairs, namely, additional fencing to East and West boundaries.</p>	
142/2021	<p><b>Environmental / Amenity Matters</b> – including the Contract &amp; Maintenance Supervisor Report and any items received after the agenda was issued:</p> <p>a. <i>Public WCs</i> – Members to receive updates on the following:</p> <ul style="list-style-type: none"> <li>• <i>Roscarrock WC</i> – installation of a telephone line.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <i>Main WC</i> – the sanitary waste collections were late. Healthmatic to install round toilet roll holders and repair broken entrance door mechanism</li> <li>• <i>Contactless Payments</i> – Minute 133/2021 refers. Update i.r.o. contactless payments to the New Road and Main toilet blocks, to include costings. Quote for The Main previously emailed.</li> </ul> <p>b. <i>Trees</i> – Ms Jon had contacted CC to establish what the criteria should be for a tree to merit a TPO (Minute 94g/2021 refers). Members to receive an update.</p> <p>c. <i>Allotments</i> – any response from the PCC i.r.o. their views on a proposal to use part of the cemetery for allotments and to establish if there are any restrictions on the use of the land.</p> <p>d. <i>Waste Collection</i> – Cllr. Raynor and Ms John had met with Mr Tony Milton, Biffa. The calculations for invoice No.423M00188 were agreed as correct. Going forward; the three fence-mounted dog poo bins in the play area to be removed, and an additional larger one installed. A schedule of collections to be drawn up and forwarded to Biffa. Ms Jon had asked for a price for collecting a wheelie bin (240 Litre) from the bottom of the village, which would be for beach waste which has washed in and is unsuitable for recycling.</p> <p>e. <i>Car Park</i> – Ms Jon is liaising with Armtrac, new enforcement company. Two new CCTV cameras had been fitted to cover the areas not already covered and Sovereign Security provided extra signage, to be erected in the overflow area of the Main car park.</p> <p>f. <i>New Road Car Park</i> – the cost of re-wilding the banks would be in the region of £25,000. Cornwall Council suggested perhaps the PC would take this on as there are no funds available at County level.</p> <p>g. <i>Pop-Up Businesses</i> – New Road and elsewhere.</p> <p>h. <i>Rat Problem</i> – residents of Trelights reported rats coming from an abandoned property opposite Merrywood and Chapel Villa. The Clerk had reported the issue to CC’s Environment property and the response from Mr Mike Thompson circulated to Members and residents</p>	<p>Clerk</p> <p>Cllr. Button Information</p>
143/2021	<p><b>Farmers Market</b> – Members to receive an update regarding:</p> <p>a. Installation of electric sockets had been completed.</p> <p>b. Draft lease with the FMC – Members to give specific guidance as to the terms of the lease.</p>	Ms Jon
144/2021	<p><b>Highway Matters</b> –</p> <p>a. <i>Feasibility Study</i> – Minute 41a/2021 refers. Members to receive an update, regarding:</p> <ul style="list-style-type: none"> <li>• The three pedestrian road crossing options;</li> <li>• The pavement on New Road OPPOSITE Back hill on the inside of the right-angle bend.</li> <li>• Means of discouraging motorists from trying to park at the bottom of the village. Minute 96a/2021 refers.</li> </ul> <p>b. <i>Residents Parking Zone</i> – Members to receive an update:</p> <p>i. Residential parking zone in Hartland and Mayfield Roads – Mr Oliver Jones, Highways advised that residents’ parking will only be considered as part of a wider transport strategy for a Town as introducing it with a piecemeal approach can result in</p>	

	<p>commuter or other visitor parking migrating to neighbouring residential areas. He will check this with the policy team and advise further.</p> <p>ii. A proposal to provide free parking to residents in The Main car park after 5pm was deferred to the August agenda.</p> <p>iii. A proposal to offer a grant to full-time residents to lower the kerbs outside their homes to accommodate off road parking was deferred to the August agenda. Mr Kev Kent, Highways and Terry Harris and Sons had been asked for a quotation.</p> <p>NOTE – Ms Sarah Mason CALC had been asked to confirm if such expenditure is lawful.</p> <p>iv. A proposal to request the removal of the unused pavement outside No.9 Hartland Road to make room for more parking was deferred to the August agenda. Mr Sean Heaney, Highways and Terry Harris and Sons had been asked for a quotation.</p>	
145/2021	<p><b>Financial Matters</b> – including any items received after the agenda is issued</p> <p>a. <i>Accounts for Payment</i> – Schedule No.06/2021-22.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated prior to the meeting.</p> <p>c. <i>Bank reconciliation</i> – copy previously circulated via email.</p>	Information
146/2021	<p><b>Administrative Matters</b> –</p> <p>a. <i>Code of Conduct Training</i> – Cllr. Dawe to complete the training and advise the Clerk accordingly.</p>	
147/2021	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda, including any items received after the agenda had been issued</p> <p>a.</p>	
148/2021	<p><b>Diary Dates</b> – including any dates received after the agenda had been published. Details previously emailed</p> <p>a. <i>Full Council Meeting</i> – 13<sup>th</sup> September 2021.</p> <p>b. <i>Secondary Council Meeting</i> – TBC.</p> <p>c. <i>Clerk's Leave</i> – 21<sup>st</sup> to 30<sup>th</sup> August 2021 (inclusive).</p>	
149/2021	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	
150/2021	<p><b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
151/2021	<p><b>New Road Shop</b> – Members to consider whether changes in the terms of the lease of the New Road shop are required, following the decision to permit the sale of hot food and additional seating.</p> <p>NOTE – if changes are required the PC must also apply for planning permission to formalise usage to a Takeaway/Café. Members to discuss and decide who bears the cost of these changes.</p>	Cllr. Williams
152/2021	<p><b>Meeting Closed</b> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 30<sup>th</sup> July 2021

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