



**NOTICE AND AGENDA OF THE FULL COUNCIL
MEETING TO BE HELD IN ST ENDELLION HALL
MONDAY, 11th OCTOBER 2021 @ 7pm**

Attendee numbers are limited due to Covid restrictions, therefore, members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 11th October 2021.

NOTE – face coverings should be worn.

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome / Public Forum – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
175/2021	Apologies –	
176/2021	Members’ Declarations <ol style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
177/2021	Minutes of Meetings – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 13th September 2021. b. <i>Extraordinary Council Meeting</i> – 20th September 2021 	
178/2021	Outside Organisations and Reports <ol style="list-style-type: none"> a. <i>Parish Council Chairman</i> – Members to receive a report. b. <i>Playing Fields Project Development Working Party</i> – Members to receive a report. 	Cllr. Raynor Cllr. Button

	<p>NOTE – Terms of Reference amended to include: <i>Advisory Member: Cllr. Williams (when the project gets to the design and planning stage).</i> Updated T of R circulated via email.</p> <p>c. <i>Cornwall Council</i> — Members to receive a report.</p> <p>d. <i>Network Panel</i> – Minutes of the meeting held on 16th September 2021 circulated via email. Next meeting is scheduled for Thursday 11 November 2021, 6.30pm via Microsoft Teams.</p> <p>e. <i>Police</i> – previously emailed.</p> <ul style="list-style-type: none"> • Bodmin/Wadebridge Neighbourhood Police Team Newsletter – September 2021. • Potential Changes to the Licensing of Firearms and Shotguns – survey: Have your say on potential changes to firearms licensing - Devon & Cornwall Police & Crime Commissioner (devonandcornwall-pcc.gov.uk). • Home Office Initiative – residents invited to complete a survey to indicate where they feel unsafe. www.police.uk/streetsafe 	<p>Cllr. Mould Information</p>
<p>179/2021</p>	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>a. PA21/05810, Saint Endellion Barn Port Isaac – erection of utility outbuilding. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QU4FXZFGFWD00</p> <p>b. PA21/06285, The White House and Cottage 3 and 3A Roscarrock Hill Port Isaac – building of existing stone retaining walls and steps and retrospective consent to retain existing element previously constructed without consent. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QUU22VFGHI900</p> <p>c. PA21/06286, The White House and Cottage 3 and 3A Roscarrock Hill Port Isaac – Listed Building Consent for building of existing stone retaining walls and steps and retrospective consent to retain existing element previously constructed without consent. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QUU22WFGHIA00</p> <p>d. PA21/07472, 3 and 7-9 Middle Street Port Isaac – change of use to convert shop to bakery and residential space to guest accommodation. Replacement single-storey rear extension, works to roofs, windows and doors https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QWLEP4FGIRD00</p> <p>e. PA21/07473, 3 and 7-9 Middle Street Port Isaac – Listed Building Consent for change of use to convert shop to bakery and residential space to guest accommodation. Replacement single-storey rear extension, works to roofs, windows and doors https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QWLEP6FGIRE00</p> <p>f. PA21/08617, 53A Fore Street Port Isaac – Certificate of Lawful Development for an Existing Use of 53A Fore Street as a separate unit of residential occupation. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QYCCCOFG1OU00</p>	

	<p>g. PA21/06605, 1 Cliffside, Port Isaac – enlargement of dormer extension to north elevation and addition of a first floor window to east elevation. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QV9A29FG1FD00</p>	
180/2021.	<p>Other Planning Matters – including any items received after the agenda had been published.</p> <p>a. <i>Chestnut Tree, Trelights</i> – Members to receive an update following the site visit with the Tree Officer; together with an update on the application for a Tree Preservation Order (TPO).</p> <p>b. <i>Planning Appeal</i> – PA20/08444, 34 New Road, Port Isaac. Appeal dismissed. Details previously emailed</p> <p>c. <i>Let's Talk Homes</i> – Members are invited to complete a questionnaire: https://letstalk.cornwall.gov.uk/housing-strategy. Details emailed.</p> <p>d. <i>Social Housing</i> – Members to consider a proposal to permit Cllr. Williams to actively seek partners to develop social housing proposals for the Parish; to include initiating discussions with CC's affordable housing team.</p> <p>Cornwall Community Land Trust Seminar – 20th October 2021, 10am-2.30pm. To register: https://www.eventbrite.co.uk/e/homes-for-locals-communities-doing-it-for-themselves-tickets-182553852487</p> <p>e. <i>Planning Presentations</i> Members to consider a proposal to permit Cllr. Williams to actively engage assistance and advice to enable the PC to purchase a screen and training (for her?) to use it to present planning proposals.</p>	<p>Cllr. Williams</p> <p>Cllr. Williams</p>
181/2021	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <p>a. <i>Public WCs</i> – Members to receive updates on the following:</p> <ul style="list-style-type: none"> • <i>Main WC</i> – Hi-Tec due to fit contactless payment system 13/14th October 2021. • <i>Roscarrock WC</i> – Meeting arranged with Hi-Tec to discuss proposed refurbishment of toilet block and possibility of upgrading payment to contactless as the first refurbishment phase. • <i>New Road WC</i> – issues with coin machines resolved. • <i>Port Gaverne WC</i> – toilet block will close at the end of October. <p>b. <i>Allotments</i> – Members to consider any response from landowners following the item in the TRIO asking if they have any suitable land that could be utilised.</p> <p>c. <i>Play Area</i> – the play area is not included in CC's Dog Exclusion Order 2020: https://www.cornwall.gov.uk/media/bjpmam5t/pspo-dog-exclusion-order-2020.pdf.</p> <p>d. <i>CCTV</i> – Members to consider a proposal: To purchase and display additional CCTV signs to leave members of the public in no doubt as to the CCTV coverage in the main car park and playing fields.</p> <p>e. <i>Salt Box</i> – Members to receive an update regarding a suitable site. Once this has been done Cornwall Council will be asked to relocate it.</p> <p>f. <i>Wadebridge Leisure Centre</i> – Members are invited to comment on future provision. Details previously emailed.</p>	<p>Cllr. Penny</p> <p>Cllr. Dawe</p>

	<ul style="list-style-type: none"> g. <i>Car Park</i> – two coin only machines have had new batteries installed and both have needed vital repairs. h. <i>Trelights Village Green (TVG)</i> – Minute 115h/2019 refers. A copy of the Decision Notice from the Commons Commissioners had been provided to Mr Daniel Sproull to complete registration of the land with the Land Registry. i. <i>War Memorial</i> – Ms Jon had contacted Mr Malcolm Lee to assist in progressing this into the public domain. His wealth of knowledge and understanding of how to handle this delicate subject. j. <i>Trelights Village Green</i> – Mr Burnard had installed two teak benches, with concrete and paving slab bases. 	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>
182/2021	<p>Farmers Market (FM) – the market was held on the usual Sunday at the end of the month. However, due to shortages in fuel and other seasonal issues there were fewer stalls. 24 had been booked, but only 12 were able to attend.</p> <p>No further information was available regarding the forming of a Community Interest Company. Mr Daniel Sproull had been asked to draw up a licence.</p>	Information
183/2021	<p>Highway Matters –</p> <ul style="list-style-type: none"> a. <i>Feasibility Study</i> – Members to receive an update following the site meeting with Mr Adam Knuckey, Highways, regarding: <ul style="list-style-type: none"> i. Move the project forward. ii. Implement the three raised humps at Hillson, Co-op and Daisy Hick’s Corner (opposite the P-Pod), iii. Move the school sign, and iv. Move the coloured paved surface at the top of Back Hill. b. <i>Residents Parking</i> – Members to receive an update regarding: <ul style="list-style-type: none"> i. Access to decorative gravel area – Members to consider criteria document, to be prepared by Cllrs. Penny and Button. ii. Unused Pavement Outside No.9 Hartland Road – Members to receive an update. NOTE Cllr. Penny to confirm the addresses affected by the proposal and the Clerk to contact them for their views. c. <i>Hedge, Trewetha</i> – Members to view and consider a proposal that the condition of the wall after A1 had cut back the foliage. d. <i>Public Rights of Way</i> – Ms Katie Jose, Countryside Access Team (CAT) is seeking to amend the Cutting Schedule to include additional cuts for Path No.2. Ms Jon to advise Members of any other PROWs also needing additional cuts. 	<p>Cllr. Raynor</p> <p>Cllrs. Penny / Button</p> <p>Cllr. Penny / Clerk</p> <p>Ms Jon</p>
184/2021	<p>Farmers Market (FM) – Members to receive an update regarding:</p> <ul style="list-style-type: none"> a. Licence – Members to receive an update 	
185/2021	<p>Financial Matters – including any items received after the agenda is issued</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule No.08/2021-22. b. <i>Bank reconciliation</i> – copy to be circulated prior to the meeting. c. <i>Interim Audit</i> – Mr Steve Hudson’s Interim Report showed there are no issues. Copy previously emailed. d. <i>Defibrillators</i> – Members to receive an update. NOTE Members to provide the names of local businesses and the Clerk to ask if they would be interested in supporting the defibrillator maintenance. 	<p>Information</p> <p>Information</p>

186/2021	Administrative Matters – a.	
187/2021	Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued. a. <i>Inclusion Matters –</i> partnership project for the benefit and support of anyone with health and wellbeing needs. Details previously emailed	
188/2021	Diary Dates – including any dates received after the agenda had been published. Details previously emailed a. <i>Full Council Meeting –</i> 8 th November 2021. b. <i>Secondary Council Meeting –</i> TBC. c. <i>C&MS Leave –</i> 4 th – 11 th October 2021 (inclusive). d. <i>Cornwall Community Flood Forum conference –</i> Friday 5 th November. To register: https://www.eventbrite.co.uk/e/cornwall-community-flood-forums-annual-conference-at-heartlands-tickets-170150471641?aff=ebdssbeac . You can choose to attend in person at Heartlands Visitor Attraction, Redruth or via Zoom when you register.	
189/2021	Information Only / Future Agenda Items – a.	
190/2021	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th October 2021

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