



Port Isaac • Trelights • Port Gaverne

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN ST ENDELLION HALL ON MONDAY, 10th JANUARY 2022 @ 7pm

Attendee numbers are limited due to Covid restrictions, therefore, members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 10th January 2022.

NOTE – face coverings must be worn unless you are medically exempt.

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome / Public Forum – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
1/2022	Apologies –	
2/2022	Members’ Declarations <ol style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
3/2022	Minutes of Meetings – <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 13th December 2021. b. <i>Playing Fields Working Party</i> – TBC. 	
4/2022	Outside Organisations and Reports <ol style="list-style-type: none"> a. <i>Parish Council Chair</i> – Members to receive a report. b. <i>Playing Fields Project Development Working Party</i> – Members to receive a report. c. <i>Cornwall Council</i> — Members to receive a report. 	Cllr. Raynor Cllr. Button Cllr. Mould

	<p>d. <i>Network Panel</i> – the meeting is scheduled to be held on 10th January.</p> <p>e. <i>Police</i> – previously emailed.</p> <ul style="list-style-type: none"> • <i>Bodmin/Wadebridge Neighbourhood Police Team Newsletter</i> – October 2021. • <i>Police and Crime Commissioner Budget Survey</i> – deadline 9th January 2022. See: https://www.surveymonkey.co.uk/r/KB2FHGZ 	
5/2022	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>a. PA21/12177, Long Cross Hotel Trelights – works to trees subject to a tree preservation order for the removal of one limb on Sycamore trees T1 and T2 and the removal of a small diameter of branches from T4 Beech. NOTE – Members RESOLVED to support this application via email.</p> <p>b. PA21/11710, Westaway Road from Long Cross to The Barton Trelights – conversion of existing barn to holiday let, including small extension to residential curtilage to provide additional parking space. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R337HIFGHIJ00</p> <p>c. PA21/12017, 20 Dolphin Street Port Isaac – Listed Building Consent to replace existing roof slates with existing slate where possible and new slates where necessary - like for like. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R3JQQSFG1YY00</p> <p>d. PA21/12407, The Rectory Road From Long Cross To St Endellion Road – works to trees subject to a Tree Preservation Order, works to include: very light pruning of lower branches of T1 Holm Oak (evergreen oak); light pruning to overhanging branches of T6 Mature Ash; and light pruning of branches of T1 Holm Oak. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R45BITFGJIM00</p>	Information
6/2022	<p>Other Planning Matters – including any items received after the agenda had been published.</p> <p>a. <i>Social Housing</i> – Members to receive an update.</p>	Cllr. Williams
7/2022	<p>Planning Applications Approved by CC – information only.</p> <p>a. PA21/06286, The White House and Cottage 3 And 3A Roscarrock Hill Port Isaac – Listed Building Consent for re-building of existing stone retaining walls and steps and retrospective consent to retain existing element previously constructed without consent.</p> <p>b. PA21/07472, 3 and 7-9 Middle Street Port Isaac – change of use to retail unit and residential space to guest accommodation. Replacement single-storey rear extension, works to roofs, windows and doors.</p> <p>c. PA21/07473, 3 and 7-9 Middle Street Port Isaac – Listed Building Consent to retail residential space to guest accommodation. Replacement single-storey rear extension, works to roofs, windows and doors.</p> <p>d. PA21/08617, 53A Fore Street Port Isaac – Certificate of Lawful Development for an existing use of 53A Fore Street as a separate unit of residential occupation.</p> <p>e. PA21/09929, Long Cross Hotel Trelights – conversion of existing Love Shack and Vinery into an annexe and existing Stable into Gym/Study.</p>	

	<p>Remove the various C20th extensions and re-ordering with new single-storey extension to form Basement under terrace and rear dining room. Construction of 2No. detached garages with associated landscaping and swimming pool.</p> <p>f. PA21/10132, Waituna 31 Trewetha Lane Port Isaac – formation of a vehicular access and associated works.</p>	
8/2022	<p>Withdrawn Planning Applications – information only.</p> <p>a. PA21/09246, Land S of 2 Overcliff Port Isaac – proposed holiday accommodation unit.</p>	
9/2022	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <p>a. <i>Public WCs</i> – Members to receive updates on the following:</p> <ul style="list-style-type: none"> • <i>Main WC</i> – update regarding provision of electricity to replace the solar supply to the ticket machines. • <i>Roscarrock WC</i> – update regarding refurbishments of the WC block. • <i>New Road WC</i> – <p>b. <i>The Main Car Park Ticket Machines</i> –</p> <ol style="list-style-type: none"> i. <u>Flowbird Proposal</u> – had been accepted. ii. <u>Electric Supply</u> – NOTE – waiting for Mr David Wellington to report if he can connect the existing machines to mains electricity supply. <p>c. <i>Trelights Village Green (TVG)</i> – Members to receive an update i.r.o. registration of the land with the Land Registry.</p> <p>d. <i>War Memorial</i> – a third article will be published in February 2022 Trio. There were no responses following the previous 2 items.</p> <p>e. <i>Fallen Tree</i> – Members to consider writing to the owners requesting they deal with the fallen tree in Trewetha Lane and / or authorising Mr Craig Hampson to clear it.</p> <p>f. <i>C&MS Costs</i> – Members to call a meeting of the Working Party to consider:</p> <ul style="list-style-type: none"> • <i>Wage Increase</i> – note the Clerk’s salary to be increased also, if approval is given. • <i>Purchase of PPE</i> – raincoat. <p>g. <i>Seaweed Farm in Port Isaac Bay</i> – Penmayn Ltd. advised they are consulting local fishermen and the Harbour Commissioners. NOTE – response from Penmayn Ltd. circulated via email 21st December 2021.</p>	<p>Ms Jon</p> <p>Information</p>
10/2022	<p>Farmers Market (FM) – Cllr. Button had been liaising with Mr Daniel Sproull regarding amendments to the draft lease.</p>	Cllr. Button
11/2022	<p>Highway Matters –</p> <p>a. <i>Residents Parking</i> – Members to receive an update regarding:</p> <ol style="list-style-type: none"> i. Access to decorative gravel area – details had been sent to those who had expressed an interest. <p>NOTE – Cllr. Penny had provided a list of CC’s approved contractors.</p> <ol style="list-style-type: none"> ii. Unused Pavement Outside No.9 Hartland Road + Separate Area – letters had been sent to householders affected by the proposals. 	

	<ul style="list-style-type: none"> b. <i>Hedge, Trewetha</i> – Members to consider any response from the landowner regarding a proposal to create a walkway to the village. c. <i>Church Hill Pinch Point</i> – the replacement of bollards installed on 7th December 2021, by 17th they had been broken/removed. Cornwall Highways have been informed. 	Cllr. Raynor Information
12/2022	<p>Financial Matters – including any items received after the agenda is issued</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – Schedule No.11/2021-22. b. <i>Bank reconciliation</i> – copy to be circulated via email. c. <i>2022/23 Budget</i> – Members to consider their budgetary requirements and to set the precept for the next financial year (draft budget to be provided ahead of the meeting). 	
13/2022	<p>Administrative Matters –</p> <ul style="list-style-type: none"> a. 	
14/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued</p> <ul style="list-style-type: none"> a. <i>Empowering Local Communities</i> – this project is to enable targeted capacity building in local councils to deliver long term environmental growth and local nature recovery. Deadline 4th February 2022. See: https://letstalk.cornwall.gov.uk/empowering-local-communities b. <i>Duchy Defibrillators</i> – 2021 annual review, previously emailed. 	
15/2022	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 14th February 2022. b. <i>Secondary Council Meeting</i> – TBC. c. <i>Cornwall Community Flood Forum</i> – Flood Warden Taster Training Workshop, Thursday 10th February 2022 from 6-8.30 pm. To book your free space, please visit our Eventbrite booking page at: https://www.eventbrite.co.uk/e/cornwall-community-flood-forum-flood-warden-taster-training-workshop-tickets-228291846057 	
16/2022	<p>Information Only / Future Agenda Items –</p> <ul style="list-style-type: none"> a. 	
17/2022	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
18/2022	<p>Catering Kiosk – Members considered the terms of the lease which will be available from 8th January 2022. It was AGREED to advertise the letting on social media</p>	
19/2022	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 4th January 2022

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