

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING

TO BE HELD AT ST ENDELLION HALL

ON MONDAY 16th JANUARY 2023

@ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing [stendellionpc@gmail.com](mailto:stendellionpc@gmail.com)

by noon on Monday 16th January 2023.

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| **Minute** | **Agenda Items** | **Action** |
|  | **Present** |  |
|  | **Chairman’s Welcome / Public Forum**  Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting. |  |
|  | **Apologies** |  |
|  | **Members’ Declarations**   1. **Pecuniary/Registerable Declarations of Interests** – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. 2. **Non-registerable Interests** – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. 3. **Declaration of Gifts** – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. 4. **Dispensations** – Members to consider any written requests for dispensations. |  |
|  | **Minutes of Meetings**   1. **Full Council Meeting** – 12th December 2022 |  |
|  | **Organisations and Reports**   1. **Parish Council Chair** – Members to receive a report 2. **Cornwall Council Report**- Members to receive a report 3. **Playing Field Development Working Party**- Members to receive an update. 4. **STEND\_HWG** – Members to receive an update. 5. **Wadebridge & Padstow Community Network Panel Meeting – 12th January 2023 6.30pm via Teams -** Members to receive a report – further representation to be requested. | Cllr Raynor  County Cllr Mould  Cllr Button  Cllr Williams  Cllrs Kirkman / Williams |
|  | **Planning Applications** – Members to consider the following, including any received after the agenda had been published.   1. PA22/10501-Wheel Barn The Mill Port Isaac Cornwall PL29 3RX   Listed Building Consent: To remove existing leaking slate roof and replace with new slate roof with additional insulation, install a Stuv 30 wood burning stove with flue, install 3 Velux 'conservation' windows <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RLWIQ1FGL1Z00> |  |
|  | **Other Planning Matters** – including any items received after the agenda had been published. |  |
|  | **Planning Applications Approved by CC** – **information only.**   1. **PA22/09379 S52/S106** and discharge of condition apps The Chalet Rear Of 31 Fore Street Port Isaac Cornwall PL29 3RE   Proposal Submission of details to discharge conditions 4 and 5 in respect of decision notice PA20/11484 dated 23/02/2021   1. **PA22/10535 Prior approval required** Treore Dairy Ltd, Treore Treore Lane Port Isaac Cornwall PL29 3TB Proposal Prior approval notification to determine if planning permission is required for: Excavation of land to provide a sloping sided pit for slurry storage 2. **PA22/09103** **APPROVED** 96 Fore Street Port Isaac Cornwall PL29 3RF Proposal Proposed ground floor extension 3. **PA22/10604 Decided not to make a TPO -**Valencia House 13 Trewetha Lane Port Isaac Cornwall PL29 3RN [Tree works within a Conservation Area: Fell one Leyland cypress tree and one evergreen oak tree](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=RM48K6FGIAQ00&activeTab=summary). |  |
|  | **Environmental / Amenity Matters** – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:   1. **Public WCs** –    * + 1. Roscarrock Hill WC – members to receive an update        2. Main Car Park WC – Ms Jon has spoken with someone interested in tendering for the cleaning contract should it become available. 2. **War Memorial** – Ms Jon has requested assistance in applying for listed building consent for the additional stone and plaque. 3. **Car Park** – following on from last month’s item 215/2022c members to discuss ideas for discounted usage for patrons of the park and kiosk. Cllr Raynor to feedback charge review findings, 4. **Waste Removal-** Ms Jon has requested permission to contact self-catering holiday accommodation agents with regards having adequate household rubbish collection services in place. |  |
|  | **Highway Matters**   1. **Residents Parking** – Members to receive an update. 2. **Bus Shelters** – Members to receive an update. 3. **Port Isaac Highways Scheme** – Members to receive an update |  |
|  | **Port Isaac Community Primary School**–   1. **Update Meeting**- Secretary contacted for an update meeting as agreed in October 2022. |  |
|  | **Financial Matters** –   1. **Accounts for Payment** – members to review accounts previously emailed for approval 2. **Budget 2023/24** – members to review and discuss 3. **Source for Business** – Clerk requests payments transfer to Direct Debit and online billing to prevent monthly arrears notifications. |  |
|  | **Administrative Matters**   1. **Appointment of an Acting Vice Chair** – Cllr Raynor seconded by Cllr Williams request a vote for Vice Chair until new members are Co-opted if no election is demanded. 2. **Election / Co-option for vacant Parish Council positions-** members to receive an update. Notice of Vacancy was issued by the Returning Officer on the 16th December 2022. 3. **Policies and Procedures –** Clerk to submit updated policies and procedures for acceptance. Those available for review will be circulated in advance by email. 4. **Website -** Members to receive an update. Cllr Williams asks members to consider commissioning David Spink for website photography. He provided the images for the CLT\_HWG. 5. **New Road Kiosk –** members to receive an update regarding the lease. 6. **Volunteer Drivers** – Advert for Volunteers and a Co-ordinator will be prepared for the February Trio asking anyone interested to contact the Clerk via [stendellionpc@gmail.com](mailto:stendellionpc@gmail.com). Cornwall Council are preparing a revised scheme and will provide further information February 2023. |  |
|  | **Documentation / Correspondence** – not covered elsewhere on the agenda, including any items received after the agenda had been issued   1. **CALC AGM –** Members invited to CALC AGM Tuesday 21st February 2023 7pm Shire Hall, Bodmin. Details previously emailed to members RSVP required for attendees. |  |
|  | **Diary Dates** – including any dates received after the agenda had been published. Details previously emailed.   1. **Full Council Meeting** – Monday 13th February 2023 2. **Secondary Council Meeting** – TBC. 3. **Clerk – Training CiLCA introductory Tuesday 17th January 2023** |  |
|  | **Information Only / Future Agenda Items**   1. **Cornwall Council – Big Deal** Get involved and have your say by 17th February 2023 – letstalk.cornwall.gov.uk/bigdeal or call 0300 1231 118 2. **Understanding Your GP Practice –** The John Betjeman Centre Wednesday 8th February 2023 2pm. Any questions should be emailed to [manager@concernwadebridge.org.uk](mailto:manager@concernwadebridge.org.uk) before Wednesday 18th January 2023. |  |
|  | **Closed Session** – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw. |  |
|  | **Meeting Closed** – |  |

Signature: ……………………………………………… B Kendall (Clerk)

Date: 08/01/2023