



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD AT ST ENDELLION HALL
ON MONDAY 13th FEBRUARY 2023 AT 7pm**

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing stendellionpc@gmail.com

by noon on Monday 13th February 2023.

Minute	Agenda Items	Action
	Present	
	Chairman's Welcome / Public Forum Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
23/25	Apologies	
23/26	Members' Declarations <ul style="list-style-type: none"> a. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. Dispensations – Members to consider any written requests for dispensations. 	
23/27	Minutes of Meetings <ul style="list-style-type: none"> a. Full Council Meeting – 16th January 2023 7pm b. Extraordinary Meeting – 24th January 2023 4.30pm 	

23/28	<p>Organisations and Reports</p> <ul style="list-style-type: none"> a. Parish Council Chair – Members to receive a report b. Cornwall Council Report- Members to receive a report c. Playing Field Development Working Party- Members to receive an update. d. STEND_HWG – Members to receive an update. 	<p>Cllr Raynor County Cllr Mould Cllr Button Cllr Williams</p>
23/29	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <ul style="list-style-type: none"> a. PA22/10739 Tregenna Trelights Port Isaac Cornwall PL29 3TF Conversion and extension of existing self-contained building ('Woodland Lodge') to ancillary annex/ staff accommodation to Tregenna https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RMA0RIFGMAR00 b. PA23/00504 23 Silvershell Road Port Isaac Cornwall PL29 3SN Proposed internal alterations, front extension and re-roof of garage with proposed driveway alterations. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=ROQU01FGHLT00 c. PA23/00539 Playing Field Trewetha Lane Port Isaac Cornwall Outline planning permission with some reserved matters for proposed community facility and improvements to existing football pitch and associated works https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=ROSJ4HFGIU700 d. PA23/00753 11 The Barton Trelights Port Isaac Cornwall PL29 3TX Part replacement of roof of semi-detached bungalow, altering pitch to extend upwards and provide new bedroom ensuite. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RPB200FGMDW00 	
23/30	<p>Other Planning Matters – including any items received after the agenda had been published.</p>	
23/31	<p>Cornwall Council Planning Decisions – <u>information only.</u></p> <ul style="list-style-type: none"> a. PA22/09960 REFUSED Land East Of 39 New Road Port Isaac Cornwall PL29 3SD Proposal Proposed demolition of disused garages and construction of two bed cottage. b. PA22/09925 APPROVED 51 Fore Street Port Isaac Cornwall PL29 3RE Proposal Restoration of existing garage. c. PA22/02638 APPROVED 24 Tintagel Terrace Port Isaac Cornwall PL29 3SE Proposal Proposed first floor rear extension and driveway storage. d. PA22/08533 REFUSED Land South East Of Cobbles Cottage Port Isaac Cornwall PL29 3SR Proposal Outline application for the construction of a single detached dwelling for an agricultural worker with all matters reserved 	

23/32	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <ul style="list-style-type: none"> a. Public WCs – <ul style="list-style-type: none"> I. Roscarrock Hill WC – members to receive an update regarding the administration fees applied. a. Car Park –change of fees. b. Waste Removal- Ms Jon requests permission to contact holiday letting agents to ensure household rubbish collection services and information on rubbish disposal are in place. c. Water Refill Station – members to receive an update. 	
23/33	<p>Highway Matters</p> <ul style="list-style-type: none"> a. Residents Parking – Members to agree on the funding allocation. b. Port Isaac Highways Scheme – Members to receive an update on proposed dates. 	
23/34	<p>Port Isaac Community Primary School</p> <ul style="list-style-type: none"> a. Security sheds- delivered and installed. 	
23/35	<p>Financial Matters –</p> <ul style="list-style-type: none"> a. Accounts for Payment – members to review accounts previously emailed for approval. b. LMP Maintenance Contract – Members to consider and accept an offer of £1550.10 to cut the PROWs in 2023/4. Details previously emailed. c. South West Coast Path (SWCP) – Members to consider taking on this contract. Details previously emailed. d. STEND_HWG – Cllr Williams requests support to fund a pre-app baseline study reference a pre application at Glebe Farm (detailed in the report). e. Village Millennium Clock – Cllr Webster requests support to assist in the repair cost of the Millennium Clock estimated at £6000. 	
23/36	<p>Administrative Matters</p> <ul style="list-style-type: none"> a. Election / Co-option for vacant Parish Council positions- members to receive an update on applicants. b. Policies and Procedures – Members to consider and re-adopt the following policies. Copies to be circulated via email prior to the meeting: <ul style="list-style-type: none"> i. Asset Register ii. Financial Risk Management iii. Statement of Internal Control iv. Standing Orders v. Financial Regulations vi. Anti-fraud and Corruption Policy vii. Press Policy viii. Bench Policy 	

	<ul style="list-style-type: none"> ix. Grant Policy x. Reserve Policy xi. CCTV Policy xii. Risk Assessments <ul style="list-style-type: none"> ▪ <i>Car Park</i> ▪ <i>Cemetery</i> ▪ <i>WCs</i> ▪ <i>Playing Field</i> ▪ <i>The Main incl. Slate Quarry</i> ▪ <i>Trelights Village Green</i> ▪ <i>Benches</i> <p>c. Website - Members to receive an update.</p>	
23/37	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued</p> <ul style="list-style-type: none"> a. CALC AGM – Members invited to CALC AGM Tuesday 21st February 2023 7pm Shire Hall, Bodmin. Details previously emailed to members RSVP required for attendees. 	
23/38	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed.</p> <ul style="list-style-type: none"> a. Full Council Meeting – Monday 13th March 2023 b. Clerk – Training 6th & 27th March 2023 	
23/39	<p>Information Only / Future Agenda Items</p> <ul style="list-style-type: none"> a. Cornwall Council – Big Deal Get involved and have your say by 17th February 2023 – letstalk.cornwall.gov.uk/bigdeal or call 0300 1231 118 	
23/40	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p> <ul style="list-style-type: none"> a. Budget 2023/24 	
23/41	<p>Meeting Closed –</p>	

Signature: B Kendall (Clerk)

Date: 06/01/2023