



**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD AT ST ENDELLION HALL
ON MONDAY 13th MARCH 2023 AT 7pm**

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing stendellionpc@gmail.com by noon on Monday 13th March 2023.

Minute	Agenda Items	Action
	Present	
23/42	<p>Members' Declarations</p> <ul style="list-style-type: none"> a. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. Dispensations – Members to consider any written requests for dispensations. 	
23/43	Apologies	
23/44	<p>Chairman's Welcome / Public Forum</p> <p>Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.</p>	
23/45	<p>Minutes of Meetings</p> <ul style="list-style-type: none"> a. Full Council Meeting – 13th February 2023 7pm 	

23/46	<p>Organisations and Reports</p> <ul style="list-style-type: none"> a. Parish Council Chair – Members to receive a report. b. Cornwall Council Report- Members to receive a report. c. Playing Field Development Working Party- Members to receive an update. d. STEND_HWG – Members to receive an update. 	<p>Cllr Raynor County Cllr Mould Cllr Button Cllr Williams</p>
23/47	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <ul style="list-style-type: none"> a. PA23/01129 Westaway Trelights Port Isaac Cornwall PL29 3TF Installation of 16 panel PV array mounted on ground with temporary structure https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RPVNFJFGIIL00 b. PA23/01329 Lego House Trelights Port Isaac Cornwall Proposal Certificate of Lawfulness for an existing use of a Single Dwelling https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RQ8GJ9FG0H900 	
23/48	<p>Cornwall Council Planning Decisions – information only.</p> <p>PA23/00081 Granted (CAADs, PIPs and LUs only) 11 Lundy Road Port Isaac Cornwall PL29 3RR Proposal Certificate of lawfulness for proposed use: Single Storey Rear Extension</p>	
23/49	<p>Cornwall Council Licensing –</p> <ul style="list-style-type: none"> a. LI23_000752 Glebe Farm, St Endellion, Wadebridge, PL29 3TP St Endellion Festivals Trust - Sale by retail of alcohol and live and recorded music 	
23/50	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <ul style="list-style-type: none"> a. Public WCs – <ul style="list-style-type: none"> I. Roscarrock Hill WC – Members to receive an update. II. Port Gaverne WC - Member to consider the renewal of the National Trust Lease for the 2023 season. b. Car Park –Local resident parking permit draft – previously circulated to members. c. Tree Replacement – members to receive an update. 	
23/51	<p>Highway Matters</p> <ul style="list-style-type: none"> a. Residents Parking – Awaiting confirmation from Cornwall Council Street Works regards the proposed commencement date. b. Port Isaac Highways Scheme – Members to receive an update on proposed commencement date 17th April 2023. 	

23/52	<p>Port Isaac Community Primary School</p> <p>a. Playing Field Agreement- Members to consider Cornwall Education and Learning Trusts request to renew the Playing Field Agreement with the Parish Council.</p>	
23/53	<p>Financial Matters –</p> <p>a. Accounts for Payment – members to review accounts previously emailed for approval.</p>	
23/54	<p>Administrative Matters</p> <p>a. Clerks Hours – Members are asked to consider the extension of the Clerks working hours to support the completion and administration of the website, year-end audit and forthcoming projects. Proposal of 30hrs per week with a 6 monthly review.</p> <p>b. Local Council Administration Text – Clerk requests the purchase of Arnold Baker on Local Council Administration 13th Edition recommended by CALC to provide the support base for Council Administration. £137 +postage</p> <p>c. Policies and Procedures – Members to consider and re-adopt the following policies. Copies to be circulated via email prior to the meeting:</p> <p>i. Asset Register</p> <p>d. Civil Parking Enforcement SLA – Members to consider the proposed SLA for Civil Parking Enforcement Service 1st April – 30th September 2023. Previously circulated to members.</p> <p>e. Grass Cutting SLA - Members to consider the proposed SLA for Grass Cutting Services 2023/24. Previously circulated to members.</p> <p>f. Shanty Festival 2023 – Members to consider risk assessments for use of the Playing fields- previously circulated to members.</p>	
23/55	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a. 2023 Off Street Parking Order – members to consider submitting a response – details previously circulated.</p>	
23/56	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed.</p> <p>a. Full Council Meeting – Monday 3rd April 2023 7pm</p> <p>b. Clerk – Training Day Monday 27th March 2023</p> <p>c. Port Isaac Community School Extraordinary Meeting- Tuesday 28th March 2023 4.30pm</p>	
23/57	<p>Information Only / Future Agenda Items</p> <p>a.</p>	

23/58	Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.	
23/59	Meeting Closed –	

Signature: B Kendall (Clerk)

Date: 07/03/2023