



NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD AT ST ENDELLION HALL
ON MONDAY 3RD APRIL 2023 AT 7pm
(Following the Annual Parish Meeting)

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing stendellionpc@gmail.com by noon on Monday 3rd April 2023

Minute	Agenda Items	Action
	Present	
23/60	<p>Members' Declarations</p> <ul style="list-style-type: none"> a. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. Dispensations – Members to consider any written requests for dispensations. 	
23/61	Apologies	
23/62	<p>Chairman's Welcome / Public Forum</p> <p>Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.</p>	
23/63	<p>Minutes of Meetings</p> <ul style="list-style-type: none"> a. Full Council Meeting – 13th March 2023 7pm 	

23/64	<p>Organisations and Reports</p> <ul style="list-style-type: none"> a. Parish Council Chair – Members to receive a report. b. Divisional Members Report- Members to receive a report. c. Playing Field Development Working Party- Members to receive an update. d. STEND_HWG – Members to receive an update. 	<p>Cllr Raynor</p> <p>Cllr Mould</p> <p>Cllr Button</p> <p>Cllr Williams</p>
23/65	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <ul style="list-style-type: none"> a. PA23/01804 Laburnums Trelights Port Isaac Cornwall PL29 3TJ Proposed conversion of garage to annex and proposed car parking/driveway in garden with shed. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RQXOVVFGKMV00 b. PA23/02337 85 Fore Street Port Isaac Cornwall PL29 3RF Proposed ground and first floor extension, renewal of permission PA20/03874 due to lapse. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=R RTPW5FGN5300 	
23/66	<p>Cornwall Council Planning Decisions – <u>information only.</u></p> <ul style="list-style-type: none"> a. PA23/01243 APPROVED Keynvor View 36 New Road Port Isaac Cornwall PL29 3SD Application for Non-Material Amendment to PA21/04363 for variation of Condition 2 of PA19/06645 dated 15th January 2020 (Demolition of dwelling and replacement with new dwelling), namely 1) replace 2 approved window to the east elevation with French doors, 2) Addition of fire door to the South Elevation and 3) Add a high level window to bedroom 1 at ground floor level on the north elevation. b. PA23/00504 APPROVED 23 Silvershell Road Port Isaac Cornwall PL29 3SN Proposed internal alterations, front extension and re-roof of garage with proposed driveway alterations. c. PA23/00539 APPROVED with conditions Playing Field Trewetha Lane Port Isaac Cornwall Outline planning permission with some reserved matters for proposed community facility and improvements to existing football pitch and associated works. d. PA22/10501 APPROVED with conditions Wheel Barn The Mill Port Isaac Cornwall PL29 3RX Listed Building Consent: To remove existing leaking slate roof and replace with slate roof with additional insulation, install a Stuv 30 wood burning stove with flue, install 2 Velux 'conservation' windows. 	
23/67	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <ul style="list-style-type: none"> a. Public WCs – <ul style="list-style-type: none"> i. Roscarrock Hill WC – Members to receive an update. 	

	<p>b. Car Park –Parking Permits members to receive an update regards advertising for interest.</p> <p>c. Memorial Stability Testing – the 5 yearly headstone inspection will be carried out in May 2023. Relevant notices have been arranged.</p> <p>d. War Memorial - members to receive an update</p>	
23/68	<p>Highway Matters</p> <p>a. Residents Parking – Awaiting confirmation from Cornwall Council Street Works regards the proposed commencement date.</p> <p>b. Port Isaac Highways Scheme – Members to receive an update on the delay of the commencement announced last month as 17th April 2023.</p>	
23/69	<p>Financial Matters –</p> <p>a. Accounts for Payment – members to review accounts previously emailed for approval.</p> <p>b. Payroll - members to review payroll for approval as a new monthly procedure to keep in line with HMRC.</p>	
23/70	<p>Administrative Matters</p> <p>a. Policies and Procedures – Members to consider and re-adopt the following policies. Copies to be circulated via email prior to the meeting:</p> <ul style="list-style-type: none"> • GDPR – Data Protection • Freedom of Information • Retention Policy <p>b. Audit-</p> <ol style="list-style-type: none"> i. Quote for Internal Audit received £160. ii. External Audit Documentation has been received. <p>c. Website- members to receive an update.</p> <p>d. Clerks Position – members to receive an update.</p>	
23/71	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a.</p>	
23/72	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed.</p> <p>a. Full Council Meeting – Monday 15th May 2023 7pm</p>	
23/73	<p>Information Only / Future Agenda Items</p> <p>a. Public Liability Insurance Renewal – 1st June 2023 awaiting quote.</p>	
23/74	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>	
23/75	<p>Meeting Closed –</p>	

Signature: B Kendall (Clerk) Date: 27/03/2023