



Port Isaac • Trelights • Port Gaverne

**MINUTES OF THE FULL COUNCIL MEETING
HELD AT PORT ISAAC VILLAGE HALL
ON MONDAY 8TH AUGUST 2022
@ 7pm**

Minute	AGENDA ITEMS	Action
	Present – Cllrs Raynor (Chair), Penny (Vice Chair), Button, Webster, County Cllr Mould, Beth Kendall (Clerk), Clare Jon (C & M S)	
	Chairman’s Welcome / Public Forum – Cllr Raynor welcomed all present and acknowledged that no members of the public were in attendance.	
128/2022	Apologies – Cllrs Cleave, Arnold, Kirkman, Collings, Williams	
129/2022	Members’ Declarations – a. Pecuniary/Registerable Declarations of Interests – Cllrs Penny, Williams in relation to planning application PA22/06136 b. Non-registerable Interests – NONE c. Declaration of Gifts – NONE d. Dispensations – NONE	
130/2022	Minutes of Meetings – a. Full Council Meeting – 11 th July 2022 – AGREED	
131/2022	Outside Organisations and Reports a. Parish Council Chair – Cllr Raynor reported on the recent break-ins and police attendance in Port Isaac and the possible links to other incidents in surrounding areas. Cllr Raynor raised that the current tenant of the New Road kiosk had requested signing the lease over to a current employee due to changes in their own commitments. Members AGREED to follow	Cllr. Raynor

	<p>procedure with Sproull Solicitors and permit the commencement of a change in tenant.</p> <p>b. Cornwall Council Report- County Councillor Mould agreed to follow up on the recent break-ins and the validity of the door to door sales personnel that had visited during the same timeframe.</p> <p>County Councillor Mould reported that Central Garage planning permission has been granted with Primary Residency and should the applicant appeal they will have an opportunity to present their case.</p> <p>County Councillor Mould put the suggestion of a Mayor for Cornwall to the Members. She outlined the method the Mayor would be elected, how the role would be monitored and the possible financial and political benefits to the county. She was hoping to gauge the opinion of the parishes.</p>	County Cllr Mould
	<p>c. Playing Fields Working Group- Cllr Button reported as per his email to members <i>Aug 2022 Playing Fields Update and ASI Report</i> received 8/8/22. Members Agreed to go ahead with requirements essential to progress with outline planning.</p>	Cllr. Button
	<p>d. STEND_HWG – Members received an email of the draft survey results and it stated that <i>'In 2013 CC records our parish as being 44% second homes. It is a salutary warning indicating the current trend to realise the percentage has risen to a shocking 56% in the ensuing years.'</i> Cllr Williams was absent so there was no further report.</p>	Cllr. Williams

132/2022	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>a. PA22/06135 / 061366 21 Middle Street Port Isaac Cornwall PL29 3RH Replacement of roof coverings SUPPORT</p> <p>b. PA22/06536 Marine Management Organisation (MMO) consultation for a seaweed farm. The Platt Fore Street Port Isaac Cornwall SUPPORT</p>	
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133/2022	<p>Other Planning Matters – including any items received after the agenda had been published.</p> <p>a. Headlands Hotel- The planning chronological history has been established by Cllr Williams. Members considered asking Cornwall Council to pursue this matter.</p>	
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134/2022	<p>Planning Applications Approved by CC – <u>information only.</u></p> <p>a. PA21/05810 APPROVED Saint Endellion Barn Port Isaac Cornwall PL29 3SR Erection of utility outbuilding</p> <p>b. PA22/05370 APPROVED 12 Tintagel Terrace Port Isaac Cornwall PL29 3SE Non-Material Amendment (1) to Application No. PA21/02580 dated 9th June 2021 for Proposed demolition of existing dwelling and construction of replacement dwelling, namely, installation of in-roof solar PV panels to be inset within the slate covering and re-construction of boundary wall</p>	
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	<ul style="list-style-type: none"> c. PA22/04538 APPROVED 6 Mayfield Road Port Isaac Cornwall PL29 3RT Proposed extension d. PA21/00077 WITHDRAWN Tre-Pol-Pen 8 New Road Port Isaac PL29 3SB Demolition of existing structure and construction of four townhouse style dwellings e. PA22/04704 APPROVED 6 Church Hill Port Isaac Cornwall PL29 3RQ Listed Building Consent for the replacement of the roof coverings and internal 2nd floor (attic) alterations. f. PA22/04703 APPROVED 6 Church Hill Port Isaac Cornwall PL29 3RQ Replacement of the roof coverings and internal 2nd floor alterations. g. PA22/04725 APPROVED Long Cross Hotel Trelights Port Isaac Cornwall PL29 3TF Variation of Condition 2 (approved plans) of Application No. PA21/09929 dated 20th December 2021 (Conversion of existing Love Shack and Vinery into an annexe and existing Stable into Gym/Study. Remove the various C20th extensions and re-ordering with new single story extension to form Basement under terrace and rear dining room. Construction of 2No. detached garages with associated landscaping and swimming pool) h. PA22/02541 APPROVED 23A New Road Port Isaac Cornwall PL29 3SD Replacement of existing sub standard bungalow with new two storey family dwelling 	
135/2022	<p>Licensing Applications – Members to consider the following, including any received after the agenda had been published.</p> <ul style="list-style-type: none"> a. NONE 	

136/2022	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <ul style="list-style-type: none"> a. Public WCs – Corserv Cleaning Contracts - have all been received for the cleaning service of the public toilets. Cllr Button to examine the documents before presenting to the Council for approval. Recently sent invoices need to be clarified before POs can be issued. b. Port Gaverne - there was a sewerage leak, 6/8/22 South West Water were in attendance and will be monitoring the situation. c. Main Car park - members agreed for a bin to be relocated. d. Port Gaverne parking - vehicles parking at the top of the hill on land adjacent to the Headlands Hotel are causing an issue with home owners in the vicinity. The owners of the Hotel should be informed, so that perhaps the fencing could be expanded to reduce the available space. e. Port Gaverne - Members agreed to request the licence and public liability of a coastering company that has recently started to use the Main as a regular venue. 	<p>Cllr Button / Clerk</p> <p>Ms Jon</p> <p>Clerk</p> <p>Clerk</p>
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	<p>f. Dangerous Structures - After reporting 15 Fore Street to Dangerous Structures Dept. of Cornwall Council after slates fell from the building above the beach. A notice has been posted on the wall below the house.</p> <p>g. CCTV- There is legislation confirming the requirement for a policy and signage to comply with Information Commissioner's Office.</p>	Ms Jon
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137/2022	<p>Port Isaac Community Artisan Market –</p> <p>a. AGM – Ms Jon attended the meeting and reported the market organisers are considering approaching the Parish Council for permission to alter the market opening and closing time. Should this proposal be forthcoming the market would be asked to cover the legal costs involved in altering the licence. The issue of volunteers could be advertised in Trio.</p> <p>b. Licence – Has been returned to the Chair for signing.</p>	Cllr Raynor
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138/2022	<p>Highway Matters –</p> <p>a. Residents Parking – no update available</p> <p>b. Bus Shelters - Cornwall Council have provided sufficient information to request a site visit for the proposed shelters.</p> <p>c. Port Isaac Highways Scheme - The Public Consultation is now in progress. There are a variety of ways for the public to comment, including Facebook and the information will be available on the Parish Council's website.</p> <p>d. Speed Limits – Members were read an email received 8/8/22 from Oliver Jones, Cornwall Council highways Dept. <i>'The trial 20mph schemes that have been rolled out in the Camelford Community Network Area have seen mainly a default from the existing 30mph to 20mph, I suspect this will be the same for Port Isaac, however this will be confirmed if the proposals are rolled out on a Countywide basis, we should know more early next year and then any changes will be consulted with the Parish Council in the first instance.'</i> Along with an update on the 30mph signs for Trelights: <i>'This has been nominated to the Community Network Area highway fund, it is currently in design along with another 10 Traffic Regulation Order (TRO) schemes, I should have a further update in the Autumn when all the schemes have been costed and a decision is made as to which ones are affordable.'</i></p>	Ms Jon
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139/2022	<p>Financial Matters –</p> <p>a. Accounts for Payment - Schedule AGREED. Brooks and Deal were congratulated on their work to date. Once the previous financial year has been signed off, they will be in a position to prepare a budget going forward. Previous VAT has been paid via Direct Debit, however, there were outstanding amounts to be settled as part of previous financial year.</p>	Clerk
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140/2022	<p>Administrative Matters –</p> <p>a. Website - After an initial meeting, Ms Jon has examined the current website content and has contacted Cllr Williams and Gavin Tyler to arrange a follow-up meeting to progress the project.</p> <p>b. Electricity Rate- The Clerk has been tasked to obtain a deal across all Parish Council premises.</p> <p>c. Cllrs AGREED the Clerk should purchase a new laptop to assist her with her work</p> <p>d. Cllrs AGREED the Clerk annual leave requests.</p> <p>e. Cllr Penny requested information on the procedure for internment of ashes in the cemetery.</p>	<p>Cllr Williams / Ms Jon</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
141/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued</p> <p>a. Emergency Plan Meeting – Cllr Raynor has not yet been in contact with Nathan Smith of Delabole Fire Service. Ms Jon will contact Gavin Tyler to request a date for a meeting.</p>	<p>Cllr Raynor</p>
142/2022	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed</p> <p>a. <i>Full Council Meeting – Monday 12th September 2022</i></p>	
143/2022	<p>Information Only / Future Agenda Items –</p>	
144/2022	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
145/2022	<p>Meeting Closed – 8:50pm</p>	

Signature: Cllr Raynor CHAIR

Date: 10/08/2022