



**MINUTES OF THE PARISH ANNUAL MEETING**  
**HELD AT ST ENDELLION HALL**  
**ON MONDAY 3RD APRIL 2023 @ 7pm**

Minute	AGENDA ITEMS	Action
	Chairman's Welcome – Vice Chair Cllr Cleave welcomed everyone.	
PM01/2023	<u>Apologies for Absence</u> – Cllrs Raynor (Chair), Hills and Button and Mrs Kendall (Clerk)	
PM02/2023	<u>Minutes of the 2022 Parish Annual Meeting</u> – 11 <sup>th</sup> April 2022 - <b>AGREED</b>	
PM03/2023	<p><u>St Endellion Parish Council</u> – report by the Chairman read by Vice Chair Cllr Cleave on in his absence.</p> <p>This year the Council has had more projects to deal with than ever before. Several of the projects started in the previous year and due to their nature were carried over to this year.</p> <p>Firstly the Traffic calming scheme installing the pedestrian crossings and road marking with signage at the junction with New Rd. and Back Hill.</p> <p>This was first due to start in April, but has now had to be put back until the Autumn as Cormac could not get permission in time for the road closures.</p> <p>The Playing Field and Pavilion / Social Club. After much consultation, ground surveys etc. we were finally able to put in the pre app. planning application. However when we receive permission the hard work will really begin, We have to get the views and support of the Parish as to exactly what they want the Club House to be used for, and who will take on the responsibility of the day to day running, and sourcing the funds. When that is agreed we can put in the final planning application.</p> <p>The Parish Council is funding the recently formed Housing Working Group or HWG set up by Councillor Williams. We have set aside £20,000 to help start a scheme to build affordable homes on land currently owned by the County Council at St Endellion.</p> <p>Another project is car parking we started a scheme to help residents get cars off the road, we have set up a contractor Terry Harris to help them apply to have the curbs lowered outside their properties. This I am pleased to say is now underway and hopefully will be complete before the summer holidays.</p> <p>At the same time, we are introducing a scheme to give residents a permit to park for an hour a day in the Main Car Park so they can take advantage of the children's play area and dog walking facilities.</p> <p>Other projects such as the refurbishment of the Roscarrock toilets have involved us having to get planning permission for the new entry systems, also plans for the new layout has again delayed matters.</p> <p>We don't envisage starting until the end of the year.</p> <p>We are very fortunate to have the services of our Contract Maintenance Supervisor Clare. Clare has done a wonderful job in organising our contractors for collecting the rubbish, cleaning the toilets, cutting the grass, keeping the footpaths open and free from fallen trees etc.</p>	

	<p>Also, four sets of Toilets the Deli and the Kiosk. Clare also arranged a donation from the National Trust to help run the toilets at Port Gaverne.</p> <p>Other matters arising during the year:</p> <p>We were saddened to hear that the school was put into special measures, and were asked by the temporary Headmaster if we would pay for a security system to be put into the school and later buying a new shed to help in the search for a suitable Academy to take over the running of the School.</p> <p>We put in place a bus shelter for the children from Trelights who must catch their bus in a very exposed part of the B3314.</p> <p>Again we have taken on the responsibility to open and clean the National Trust Toilets at Port Gaverne.</p> <p>We have put in place a water station for walkers along the Coast path to refill their water bottle outside the New Road Toilets so that they don't throw their old plastic bottles in the bins.</p> <p>Together with Doc Martin we are paying for the refurbishment of the Millennium Clock on the fish Cellars by the harbour.</p> <p>We are also in the process of re building the PC. web site.</p> <p>I am pleased to say this is all being achieved without any increase in the Precept we receive from the County Council which comes from the Council Rates.</p> <p>All this work is carried out in addition to the day to day work of the Council Planning applications etc.</p> <p>Just before the start of the New Year we welcomed our new Clerk Beth Kendall who I have to say fell in at the deep end. However I am pleased to say she recovered and with the help of our new accountants Brooks and Jeal she has kept us on the straight and narrow. Unfortunately, I am very sorry to say Beth will be leaving us in the not too distant future due to her moving out of the area.</p> <p>In this last year we lost two of our Councillors. Councillor Andy Penny who has been a Councillors for many years and Councillor Martin Thomas. I am pleased to say we have welcomed two new members Councillor Kelvin Hills and Councillor Mark Symons to the Council.</p>																													
<p>PM04/2023</p>	<p><u>Members Meeting Attendance</u> – from April 2022 to March 2023.</p> <table border="1" data-bbox="263 1153 853 1724"> <thead> <tr> <th></th> <th>Totals</th> </tr> </thead> <tbody> <tr> <td>Clr Raynor</td> <td>13</td> </tr> <tr> <td>Clr Cleave</td> <td>10</td> </tr> <tr> <td>Clr Williams</td> <td>13</td> </tr> <tr> <td>Clr Webster</td> <td>12</td> </tr> <tr> <td>Clr Collings</td> <td>9</td> </tr> <tr> <td>Clr Button</td> <td>10</td> </tr> <tr> <td>Clr Dawe</td> <td>9</td> </tr> <tr> <td>Clr Kirkman</td> <td>10</td> </tr> <tr> <td>Clr Arnold</td> <td>6</td> </tr> <tr> <td>Clr Hills (Co-opted)</td> <td>1</td> </tr> <tr> <td>Clr Symons (Co-opted)</td> <td>1</td> </tr> <tr> <td>Clr Penny (Resigned)</td> <td>6</td> </tr> <tr> <td>Clr Thomas (Resigned)</td> <td>2</td> </tr> </tbody> </table> <p>PM05/2023</p> <p><u>NOTES</u></p> <p>1. Total meetings held 14</p>		Totals	Clr Raynor	13	Clr Cleave	10	Clr Williams	13	Clr Webster	12	Clr Collings	9	Clr Button	10	Clr Dawe	9	Clr Kirkman	10	Clr Arnold	6	Clr Hills (Co-opted)	1	Clr Symons (Co-opted)	1	Clr Penny (Resigned)	6	Clr Thomas (Resigned)	2	
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<p>PM06/2023</p>	<p><u>Meeting Closed</u> – 7.08pm</p>																													

Signature: ..... G Cleave  
(Vice Chair)

Date: 5<sup>th</sup> April 2023