

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING

TO BE HELD AT ST ENDELLION HALL

ON MONDAY 15th May 2023 AT 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing [stendellionpc@gmail.com](mailto:stendellionpc@gmail.com) by noon on Monday 15th May 2023

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| **Minute** | **Agenda Items** | **Action** |
|  | **Present** |  |
|  | **Members’ Declarations**   1. **Pecuniary/Registerable Declarations of Interests** – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. 2. **Non-registerable Interests** – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. 3. **Declaration of Gifts** – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. 4. **Dispensations** – Members to consider any written requests for dispensations.  * PA23/02665 Cllr Williams seeks dispensation to introduce & raise any planning issues but take no part in the decision process. |  |
|  | **Apologies** |  |
|  | **Election of Chair**– Cllr. Raynor currently in post.  *Chair* – Chair to sign the Acceptance of Office form.  **Election of Vice Chair** – Cllr. Cleave currently in post.  *Vice Chair* – Vice Chair to sign the Acceptance of Office form |  |
|  | **Chair’s Welcome / Public Forum**  Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting. |  |
|  | **Council Committees/Appointments to Outside Bodies** – the following appointments to be made:   1. *NALC Representative -* Cllr. Kirkman currently in post 2. *Planning Lead* – Cllr. Williams currently in post 3. *Village Hall Representative* – Ms Jon currently in post 4. *Playing Field Co-ordinator* – Cllrs. Button, Cleave and Webster currently in post. 5. *Trelights Village Green* – Cllrs. Arnold, Dawe and Kirkman currently in post 6. *CMS Working Party* – Cllrs. Raynor, Webster and Williams currently in post. 7. *Community Network Panel Meeting Representative* – currently vacant 8. *Playing Field Development Working Party Representative* – currently Cllr Button 9. *Port Isaac Pedestrian Highways Scheme Representative* – currently Cllr Raynor 10. *Residential Parking/ Drop Kerbs Representative* – Currently Cllr Raynor & Ms Jon 11. *Bodmin, Wadebridge, Padstow, St Teath & Tintagel Community Area Partnership Representative* – new nomination |  |
|  | **Minutes of Meetings**   1. **Annual Parish Council Meeting** 3rd April 2023 7pm St Endellion Hall 2. **Full Council Meeting** – 3rd April 2023 following the Annual Meeting |  |
|  | **Organisations and Reports**   1. **Parish Council Chair** – Members to receive a report. 2. **Divisional Members Report**- Members to receive a report. 3. **Playing Field Development Working Party**- Members to receive an update. 4. **STEND\_HWG** – Members to receive an update. | Cllr Raynor  Cllr Mould   Cllr Button  Cllr Williams |
|  | **Planning Applications** – Members to consider the following, including any received after the agenda had been published.   1. **PA23/02087** Magpie Cottage Trelights Port Isaac Cornwall PL29 3TG  Works to a tree subject to a Tree Preservation Order for Ash (T1) - pollard tree to reduction points indicated in accompanying photo <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RRB487FGIO000> 2. **PA23/02665** 42 Church Hill Port Isaac Cornwall PL29 3RQ Demolition of dwelling and construction of replacement dwelling  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RSC5M4FGJ0B00> 3. **PA23/02704** Holiday Let 15 Fore Street Port Isaac Cornwall PL29 3RD Listed building consent for retrospective repair of storm impact damage to east elevation including rebuild of rubble lean to wall with a new door; fascia and soffit to entire elevation to be removed and renewed along with make good of slates sitting above and entire east elevation to be repainted. <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RSDUT0FGK6Y00> 4. **PA23/02872** 91 Fore Street Port Isaac Cornwall PL29 3RF  Proposed demolition of existing dwelling and erection of new dwelling. <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RSNHY7FGIU200> 5. **PA23/03217** 8 Dolphin Street Port Isaac Cornwall PL29 3RJ  Submission of details to discharge Condition 3 in respect of Decision Notice PA21/12801 dated 28th March 2022. <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=RTCVSUFGK1U00> |  |
|  | **Cornwall Council Planning Decisions** – **information only.**   1. **PA23/02017 WITHDRAWN** Cleardaze New Road Port Isaac Cornwall PL29 3SD Proposal Non-material amendment in relation to decision notice PA21/03525 dated 19/01/2022 for one dormer cheek to be glazed. 2. **PA23/01129 APPROVED** Westaway Trelights Port Isaac Cornwall PL29 3TF   Proposal Installation of 16 panel PV array mounted on ground with temporary structure.   1. **PA23/01628 APPROVED** Land North East of Treore Farm Treore Lane PL29 3TB  Proposal Prior approval notification to determine if planning permission is required for: Excavation of land to provide a sloping sided pit for slurry storage. 2. **PA23/01329 Granted (CAADs, PIPs and LUs only)** Lego House Trelights Port Isaac Cornwall PL29 3TG Proposal Certificate of lawfulness for the erection of a C3 dwellinghouse without compliance with condition 2 of 2006/01239. 3. **PA23/02518 Prior approval not req'd (AF/TEL/DEM)** Tolraggott Farm St Endellion Port Isaac Bodmin PL29 3TP  Proposal Prior notification to determine if planning permission is required for: - Construction of earth banked lagoon. 4. **PA23/03084** **Prior approval not req'd (AF/TEL/DEM)** Treore Treore Lane Port Isaac Cornwall PL29 3TB [Prior Notification for an extension to existing agricultural building to be used as an additional cow cubicle shed](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=RT3USFFGLW300&activeTab=summary) 5. **PA23/02966** **Approved** Keynvor View 36 New Road Port Isaac Cornwall PL29 3SD [Non Material Amendment (2) to Application No. PA21/04363 dated 16th November 2021 for Variation of Condition 2 (approved plans) of Application No. PA19/06645 dated 15th January 2020 (Demolition of dwelling and replacement with new dwelling), namely, addition of Solar PV](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=RSYGBZFGI1M00&activeTab=summary) 6. **PA23/01804 Approved with conditions** Laburnums Trelights Port Isaac Cornwall PL29 3TJ [Proposed conversion of garage to annex and proposed car parking/driveway in garden with shed](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=RQXOVVFGKMV00&activeTab=summary) 7. **PA22/02058/PREAPP** **Closed - advice given** Vine Cottage Rose Hill Port Isaac Cornwall PL29 3RL [Pre application advice for a second floor extension to the rear of the building, and replace and partially rebuild the western gable end.](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=RMSDH8FG0IS00&activeTab=summary) 8. **PA22/10739** **Approved with conditions** Tregenna Trelights Port Isaac Cornwall PL29 3TF [Conversion and extension of existing self-contained building ('Woodland Lodge') to ancillary annex/ staff accommodation to Tregenna](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=RMA0RIFGMAR00&activeTab=summary). |  |
|  | **Additional Planning Matters-** including any items received after the agenda had been published.   1. FOR INFORMATION ONLY:   **PA23/01943** War Memorial Trewetha Lane Port Isaac Cornwall Proposal Listed Building Consent: - To erect an additional stone and bronze monument adjacent to the existing War Memorial. Using matching granite and bronze plaque to provide a monument with names of servicemen originally omitted.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RR5N1CFGMEN00>   1. **CIL Receipts Proposal**- Cllr Williams proposes CIL receipts to be reserved for match funding for the playing field development, for the immediate future and subject to annual review. |  |
|  | **Environmental / Amenity Matters** – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:   1. **Car Park** –Parking Permits members to receive an update. 2. **Playing Field Agreement –** Email from Sproull solicitors previously circulated to be discussed. 3. **Water Refill Station –** Our Only World Charity request an official opening / photo opportunity with Biffa supplying water bottles. 4. **New Road Shop –** tenant requests additional two outside tables and chairs. Currently two proposed increases to four. |  |
|  | **Highway Matters**   1. **Residents Parking** – Awaiting decision regarding commencement and pavement removal regarding 9 Hartland Road 2. **Port Isaac Highways Scheme** – Members to receive an update. |  |
|  | **Financial Matters** –   1. **Accounts for Payment** – members to review accounts previously emailed for approval. 2. **Payroll** - members approval for next month. |  |
|  | **Administrative Matters**   1. **Policies and Procedures** – Members to consider and re-adopt the following policies. Copies to be circulated via email prior to the meeting:  * Reserves Policy  1. **Audit**- Internal Audit update to be provided and AGAR form to be considered for acceptance – previously circulated. 2. **Website-** Clerk has uploaded all current information and archived files are being addressed by the Web Designer. 3. **Clerks Position –** 2 Applications received – formal interview process to take place. Members to receive update. 4. **Public Liability Insurance Renewal** – quotation and policy previously emailed. |  |
|  | **Documentation / Correspondence** – not covered elsewhere on the agenda, including any items received after the agenda had been issued. |  |
|  | **Diary Dates** – including any dates received after the agenda had been published. Details previously emailed.   1. **Full Council Meeting** – Monday 12th June 2023 7pm 2. **Bodmin, Wadebridge, Padstow, St Teath & Tintagel Community Area Partnership** - Wednesday 21 June, 5:30pm-7:30pm |  |
|  | **Information Only / Future Agenda Items**   1. **Port Isaac Heritage 100 Club** – Prize Draw tickets available via Secrets or Port Isaac Pottery. Supporting the parish heritage exhibition at St Peters Church, [www.portisaacheritage.co.uk](http://www.portisaacheritage.co.uk) |  |
|  | **Closed Session** – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw. |  |
|  | **Meeting Closed** – |  |

Signature: ……………………………………………… B Kendall (Clerk) Date: 08/05/2023