

## MINUTES OF THE VIRTUAL MEETING HELD ON MONDAY, 8th MARCH 2021 @ 7pm

NOTE – it is the responsibility of all those joining a 'Zoom' meeting to check their security settings.

Minute	AGENDA ITEMS		
	Present – Cllrs. Raynor (Chair), Cleave, Coles (Vice Chair), Collings, Kirkman, Penny, Webster, Williams; Mrs Thompson (Clerk), Ms Jon (C&MS), County Cllr. Mould.		
	Chairman's Welcome / Public Forum – the Chair opened the meeting and welcomed those present.		
31/2021	Apologies – Cllrs. Dawe and Phelps.		
32/2021	Casual Vacancy – Members declared a vacancy on the PC. The Clerk to advise CC.		
33/2021	Members' Declarations		
	a. Pecuniary/Registerable Declarations of Interests – none		
	b. Non-registerable Interests - none		
	<ul> <li>Declaration of Gifts – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> </ul>		
	d. Dispensations – none		
34/2021	Minutes of Meetings –		
	a. Full Council – 8 <sup>th</sup> February 2021. Minute 26b/2021 was amended to read: CALC FAQ 17 – Members agreed by a majority to support the campaign for virtual meetings by contacting Scott Mann MP. With that amendment the Minutes were APPROVED as a true record.	Clerk	
35/2021	Outside Organisations and Reports		
	<ul> <li>Parish Council Chairman – Cllr. Raynor reported: Local Elections – elections to the County and Parish Councils are planned for 6<sup>th</sup> May 2021. The official notice of the Election will be on 20<sup>th</sup> March and applications must be in by 8<sup>th</sup> April. He will put a notice into TRIO.</li> </ul>	Cllr. Rayno	
	Cllr. Raynor said we need CC visits to enforce parking regulations. Cllr. Mould will look into this.	Cllr. Mould	
	BT arrived today to remove the two remaining telephone kiosks. One in the Conservation Area on Church Hill (number 01208 880295), the other on New Rd (01208 880213). The PC knew nothing of this and it	Cllr. Mould	

was understood that CC had raised no objection. Cllr. Mould will look into this.

Finally, a second homeowner had been granted permission, by CC, to visit her property.

b. Cornwall Council — Cllr. Mould said she was sorry that the NDP referendum had been postponed. Cllr. Williams advised Ms Jon is liaising with the Fishermen's Friends film crew.

It was **RESOLVED** to write to the parking transgressors offering advice. Members to provide contact details to the Clerk for action.

- c. Network Panel meeting to be held on 11<sup>th</sup> March 2021. Minutes of the meeting held on 21<sup>st</sup> January 2021 previously emailed.
- d. Police details previously emailed.
  - Bodmin and Wadebridge Neighbourhood Police Team Newsletters – February 2021.
  - Devon and Cornwall Police's Cyber Protect Team amongst other things it touches on Romance, Covid and Delivery Frauds perpetrated on-line and provides guidance for reporting these sorts of matters: <a href="https://youtu.be/UeNkEcnw8ZU">https://youtu.be/UeNkEcnw8ZU</a>
  - G7 Summit letter from Assistant Chief Constable Glen Mayhew i.r.o. Police response to policing and security of the G7 Leaders' Summit.

Members / Clerk

## 36/2021

## **Planning Applications** – Members considered the following:

a. PA21/00077, Tre-Pol-Pen 8 New Road Port Isaac – demolition of existing structure and construction of four townhouse style dwellings.

**OBJECT**: Member support the principle of re-development of the site in line with NDP Policy 1 but consider the proposal for four dwellings an overdevelopment of the site. The design is monolithic in form and uncharacteristic of the immediate vicinity, where varied rooflines and built forms assist the Castle Rock development to sit modestly in its setting. Members conclude the proposal is contrary to CLP Policy 23 sustaining local distinctiveness and character and where possible enhance the environment'; and CLP Policy 2 which requires development to 'respect and enhance quality of place'. Members find the proposal, in respect of the volume of glazing at odds with NDP Policy 6 which supports development 'which will be visually well integrated with nearby structures', and 'protects the night sky as far as possible'.

NDP Policy 5, supports new housing proposal inclusive of those which are market led, which include a mix responding to the greatest need in the parish of one, two and three bedroomed dwellings. Should the officer be minded to approve the development, we would request a Principle Residency condition in line with NDP Policy 3 to be applied to the three new build open market elements of the proposal responding to greatest local need.

b. PA21/00422, 6 Silvershell Road Port Isaac – removal of conservatory and replace with rear extension, relocation of above ground oil tank, conversion of the garage to a bedroom, changing windows from white to grey and changing roof tiles to grey. SUPPORT: Members observe the applicants should consider as per the neighbours observation, that as a semi-detached dwelling the proposal would be enhanced by uniformity of roof tile and window colour.

Clerk

Clerk

	c.	PA21/01202, Pennti Ros Access to Lower Trefreock – two side extensions to create kitchen and additional bedroom. Amended design for approved permission PA20/04891. <b>SUPPORT</b> .	Clerk
37/2021	Other publish		
	a. Neighbourhood Plan – CC had delayed the referendum until early Summer. Details previously emailed.		Information
	b.	Neighbourhood Planning Bulletin – February 2021	
38/2021	Planni		
	a.	PA20/08993, The Annexe Stonelands, Trewetha, Port Isaac – single storey extension to side of property.	
	b.	PA20/10075, The White House, 3 Roscarrock Hill, Port Isaac – Listed Building Consent to repair a stone retaining/boundary wall at the rear and to the side of the parking area.	
	C.	PA20/11484, The Chalet rear of 31 Fore Street, Port Isaac – demolition of existing buildings and construction of a dwelling.	
39/2021	Withdrawn Planning Applications – information only.		
	a.	PA20/09110, North Light, Homer Park, Port Isaac – proposed extension and remodelling. Cllr. Penny was thanked by Cllr. Williams for raising concerns about the glazing.	
40/2021	Environmental / Amenity Matters – including the Contract & Mai Supervisor Report and any items received after the agenda was is		
	a.	Cemetery Bench – should be delivered by end March.	
	b.	<ul> <li>Telephone Provider – The contract has been received along with information regarding costs of new signage, which needs to be paid by the PC. It was RESOLVED to authorise Ms Jon to progress with the contract.</li> <li>Electric Charging Points - it may be possible to install a Fast-charging point. It was RESOLVED to authorise Ms Jon to carry out further research, to include speaking to CC and Camelford</li> </ul>	Ms Jon Ms Jon
		<ul> <li>TC. Cllr. Penny wanted to see a system that could be upgraded easily.</li> <li>Quotation for new railings - three quotes had been obtained, It was RESOLVED to accept the quote from Julian Harris at a cost of £1,580+VAT.</li> </ul>	Ms Jon
	C.	Quotation for the hard standing – it was <b>RESOLVED</b> to accept a quotation from Julian Harris to supply and lay type 1 803 hardcore at a cost of £3,080+VAT. Ms Jon to seek further quotes to tarmac the area in the future.	Ms Jon Ms Jon
	d.	<ul> <li>Public WCs –</li> <li>Roscarrock WC – Members seek proof that Healthmatic and Hi Tech can provide contactless payment using the existing mobile signal in the area. If they cannot guarantee that the signal will work, then we need to ask BT to put in a land line. BT had quoted £350 subject to survey, plus £27.99+VAT monthly line rental to provide a line for contactless payments.</li> </ul>	Ms Jon

Play Area - the RoSPA inspection will be made in April 2021. Mr Phil Burnard is refixing and replacing some uprights to the fence at the hard standing, repairing some of the safety surfaces and removing the small areas of corrosion on the parallel bars. War Memorial Ms Jon Additional Names – Awaiting a reply from H M Land Registry re: establishing ownership. If this line of enquiry comes back blank then advice from the War Memorial Trust grants department will be followed. Raised Bed – Mr Chris Lanyon is seeking permission to install three raised beds around the area of the memorial to grow vegetables and herbs for public use. A sketch plan had been circulated via email. It was RESOLVED to enter into a Licence Clerk with Highways to Plant and Maintain the proposed location. Deferred to the next meeting for further discussion. Water Station, Little Hill - The latest update from Tina Robinson expressed concern in the delay in getting the unit produced, which may not be until August/September 2021. Members agreed to wait. h. Port Isaac Roadside Banner - Ms Jon reported the banner is now ready for installation. When we are out of lockdown there will be some Clerk sort of "thank you" ceremony. The Clerk to add to insurance policy and Asset Register. Social Inclusion Fund - Ms Jon advised the Community Café had taken the place of The Golden Circle. No further action. Cycling on PROWs – Ms Jon had erected "No cycling" signs on certain PROWs. See C&MS report for details. k. Signage – Members **SUPPORTED** a proposal to maintain/repaint the Ms Jon old-style signs to prevent them being replaced with plastic ones by CC. Ms Jon to liaise with Mr Burnard. Trelights Village Green - a request had been submitted to create a TPO on the Horse Chestnut Tree on The Green. Clerk 41/2021 Highway Matters -Feasibility Study – Minute 215a/2020 refers. Mel Thomas, Cormac Engineer/Project Manager advised they had been doing some minor preparatory works so we can establish what services are running under the ground which will help to provide your Council with a more accurate cost estimate for any recommended works i.r.o.: The three pedestrian road crossing options: The pavement on New Road OPPOSITE Back hill on the inside of the right-angle bend. b. Residents Parking Zone - Cllr. Penny said he thought 110 people Cllr. Penny need to be canvassed at a cost of £1.20 per person. It was **RESOLVED** to proceed. c. Road Closure - Tintagel Terrace, Port Isaac, 22<sup>nd</sup> to 26<sup>th</sup> March 2021 (24 hours). Details previously emailed. d. Parking Enforcement Officer - Minute 20b/2021 refers. Cllr. Mould is liaising with Ms Zoe Hall, CC regarding joining with St Minver Lowlands Cllr. Mould and St Minver Highlands to share an enforcement officer.

	e.	e. Traffic Management – Cllr. Penny said Members need to consider parking and traffic management for visitors' vehicles entering Port Isaac. It was <b>RESOLVED</b> the Clerk and Chair would seek advice from Police and Highways.	
	f.	Trelights 30mph signs – Members had previously requested the signs be relocated. Ms Jon was tasked to follow up.	Ms Jon
	g.	g. Potholes, Chapel Hill, Trelights – reported to Highways ref: W2158437	
42/2021	Financial Matters – including any items received after the agenda is issued		
	<ul> <li>a. Accounts for Payment – Schedule No.12/2020-21 to a value of £29,339.37 was APPROVED for payment. Cllrs. Coles and Raynor were authorised to make the payments by BACS. The Clerk to place a copy of the Schedule on the website.</li> </ul>		Cllrs. Raynor / Coles Clerk
	b.	b. PROW Maintenance Grant – Mr David Woods, CC advised he was only able to offer funding for two cuts on path 537/16/2. Members to confirm they accept the grant of £1,337.86 to cut Public Right of Ways (PROWs) in the parish. It was <b>RESOLVED</b> to accept the grant.	
	C.	c. Grass Verges – Cllr. Raynor said that he thought additional areas had been added to the cutting regime. The Clerk to circulate the previous cutting maps for Members to compare. A decision regarding acceptance of the grant was deferred to April meeting.	
43/2021	<b>Documentation / Correspondence</b> – not covered elsewhere on the agenda, including any items received after the agenda had been issued.		
	a.	Royal Cornwall Hospitals Trust – an opportunity to join the RCHT Board and play a key part in influencing the way our services are provided, now and for the future. Details previously emailed	
	<ul> <li>Roadside hedge and tree management – factsheet from Cormac circulated via email.</li> </ul>		
	c. The Cinnamon Trust – is the national charity for the elderly and terminally ill and their pets. They are seeking help to help keep owner and pet together for as long as possible with the help of a national network of volunteers who assist when day to day care poses a problem. Details circulated via email and copy sent to the TRIO.		
	d.	Positive Planning – February 2021 newsletter	
	e.	Reopening High Streets Safely Fund – fund has been extended, in principle, to 30 <sup>th</sup> June 2021. Details previously emailed	
	f.	Calor Rural Community Fund – applications invited. Details previously emailed.	
	g.	Climate Emergency DPD – pre-consultation document circulated by CC on: <a href="www.cornwall.gov.uk/climateemergencydpd">www.cornwall.gov.uk/climateemergencydpd</a> . Details emailed. Cllr. Kirkman had circulated comments on the DPD. Deferred to the April meeting for further discussion.	Cllr. Kirkman / Williams
	h.	University Study – Members are invited to contribute to the study that follows on from the publication of the vision for Cornwall "The Cornwall Plan: 2020-2050. Together we can: Gyllyn Warbarth", link <a href="here">here</a> . Details previously emailed.	
	i.	St Austell China Clay Restoration and Tipping Supplementary Planning Document (SPD) – consultation closes 14th April 2021. Details previously emailed.	

44/2021	Diary Dates – including any dates received after the agenda had been published. Details previously emailed	
	a. <i>Main Council Meeting</i> – 12 <sup>th</sup> April 2021.	
	<ul> <li>b. Annual Parish Meeting – Members confirmed holding this meeting prior to the Full Council meeting on 12<sup>th</sup> April 2021.</li> </ul>	
	c. Secondary Council Meeting – TBC. 22 <sup>nd</sup> March 2021.	
	d. Clerk's Leave – 27 <sup>th</sup> March to 6 <sup>th</sup> April 2021 inclusive.	
45/2021	Information Only / Future Agenda Items –	
	<ul> <li>Dog Walking Field – Cllr. Collings proposed putting a bench in the field and a dog waste bin. Cllr Williams suggested re-location of the bench at the entrance to the CP. Dog waste signs are needed. Ms Jon to action</li> </ul>	Ms Jon
46/2021	Meeting Closed – 20.50pm.	

Signature:		(Cllr. David Raynor)
	Dorich Council Chair	

Parish Council Chair

Date: 12<sup>th</sup> April 2021