



**MINUTES OF THE FULL COUNCIL MEETING
HELD AT ST ENDELLION HALL
ON MONDAY 12th JUNE 2023 AT 7:01pm**

Minute	Agenda Items	Action
	Present Cllrs Raynor (Chair), Cleave (Vice Chair), Collings, Button, Kirkman, Williams, Symons, Webster, Divisional Member Mould, C Jon (C & M S)	
23/95	Members' Declarations <ol style="list-style-type: none"> a. Pecuniary/Registerable Declarations of Interests – NONE b. Non-registerable Interests – Cllr Collings re: License for The Black Wine Bar c. Declaration of Gifts – NONE d. Dispensations – NONE 	
23/96	Apologies Cllr Hills, Dawe, B Kendall (Clerk), D Harrison (Clerk)	
23/97	Chair's Welcome / Public Forum Chair Raynor welcomed all present and invited the member of public to address the Parish Council. The member of public present raised their concern as a local property owner over the granting of a license for The Black Wine Bar and Cafe. They felt before the opening of the Wine Bar the community of businesses and dwellings had been harmonious, however, they felt this has changed. They advertise opening times of 12.00 - 22.00pm although it has been noted that customers are still at the premises at 22.40, with accompanying noise and debris cluttering the courtyard in front of the adjoining buildings. Also noted was illegal parking by customers nearby.	
23/98	Minutes of Meetings <ol style="list-style-type: none"> a. Full Council Meeting – 15th May 2023 - AGREED 	
23/99	Organisations and Reports <ol style="list-style-type: none"> a. Parish Council Chair – Following the article in the TRIO concerning the Headlands Hotel we all agree it is an eyesore. However, this really is a matter for the County Council, we approved plans for a Hotel years ago, but this has long expired. Over the last months I have been in touch with the owners, and I am pleased to say that Bazeley Architects are working on plans to be put to 	Cllr Raynor

	<p>the County Council no later than the end of August. Date for the next meeting changed to 3/7/23 to allow new Clerk to attend. Filming - Cllr Williams expressed concerns over the possible use of the Slate Quay Road Closures - Cllr Collings expressed concerns for the potential loss of business from the closing of the roads while the Traffic Calming Scheme</p> <p>b. Divisional Members Report- The Rural Prosperity Fund for community infrastructure has £200,000 available for feasibility/planning and there will be more than one round of bidding. There are also some funds available via the Community Chest.</p> <p>There will be a Teams meeting on 12/7/23 at 10.00 to review the Home Choice system. Cllr Mould's opinion there is not enough consultation between Parish Councils or Divisional Members and the system is broken. It is hoped that Cllrs from all areas will attend. Some of the private landlords want the system changed.</p> <p>Resurfacing of the B3314 - Cornwall Council Highway's Dept. were able to confirm that sections of the B3314 are second priority for this financial year. With the B3314 through Pendoggett as 3rd priority. Although, due to the current budget pressures, prioritising the routes which are the highest trafficked (A roads) and accidents sites.</p> <p>Cllr Mould invited Members to a meeting with Sarah Sim - Cornwall Council's Community Link Officer.</p> <p>Cllr Mould requested a list of enforcement cases, to follow up with Cornwall Council; Cllr Williams to compile.</p> <p>c. Playing Field Development Working Party- Cllr Button showed the Members a graphic to be used to publicise the proposed development and will be used in Trio. There is a proposed meeting for 27th June, venue to be confirmed, with stakeholders and members of the Playing Field Development Working Party.</p> <p>d. STEND_HWG – Stakeholder meeting 12.06.23 took place between Dave Slatter, Mike Westerly, STEND_HWG rep Nicola Williams, members of SEFT & Stephen Morgan of Estates Management</p> <p>DS & MW made the presentation they gave on 22nd May 23 to SEFT members.</p> <p>SM outlined the EM brought no defined 'vision' for the Glebe land, but he was interested to hear the SEFT input.</p> <p>Responses received to date for our enquiry to stakeholders about date pref indicates a round table all stakeholder workshop session will be held by Dave & Mike with HWG members assisting to minute, on Wed 21st June@ Trevathan.</p> <p>SEFT indicate they would prefer a slowed down approach to consultation. NW emphasised that we need to speak to our wider community before the onset of the PI summer season.</p>	<p>Cllr Mould</p> <p>Cllr Button</p> <p>Cllr Williams</p>
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	<p>New dates to collate and respond to feedback are 21st June/ stakeholder workshops/3rd July feedback included in the layout iterations. 13th July broader community consultation. We agree this is an iterative process.</p> <p>DS will shortly enter some brief (pre) pre app discussion with Gavin Smith over which layouts for proposes housing are the best fit with CLP Policy 9, Exception Sites</p> <p>Posters are designed with a Dronescope view of St Endellion, thanks to Harry Clifton</p> <p>STEND_HWG meeting reset Wed 12th July.</p> <p>Cllr Button enquired as to whether the stakeholders will be able to view any designs of the proposal. In terms of the yard development there are indicative suggestions in line the NDP policy, which includes Live/work dwellings. On a positive pre app Estates Management will outline their intentions.</p> <p>Cllr Button enquired into how the allocation process will be rolled out. Allocation will follow the local cascade, stretching to St Teath & St Minver parishes. But under a section 106 affordable to purchase dwellings built a Community Land Trust for St Endellion there is a 6-month grace period to ensure local needs are prioritised.</p> <p>Cllr Symons enquired if Cornwall Council Highways Dept had provided any input at this stage - Cllr Williams replied that the pre app will include Highways advice.</p>	
23/100	<p>Planning Applications –</p> <p>a. PA23/03788 Central Garage 3 New Road Port Isaac Cornwall PL29 3SB Certificate of Lawful Development for an Existing Use of first floor flat as residential accommodation https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RU6Z99FGMPD00</p> <p>b. PA23/02864 Cleardaze New Road Port Isaac Cornwall PL29 3SD Variation of Condition 2 (approved plans) of Application No. PA21/03525 dated 19th January 2022 (Conversion of garage roof space to studio/office) OBJECT Members discussed the proximity to Tamarisk, and the degree of overlooking and loss of privacy and amenity this new window would cause to the neighbouring property. We found the alteration would an unreasonable breach of the privacy of the complainant.</p>	
23/101	<p>Cornwall Council Planning Decisions – <u>information only.</u></p> <p>a. PA23/02063 APPROVED Applicant: Land Adj to The Old Vicarage Trewetha Lane Port Isaac Cornwall PL29 3RN Proposal Non-Material Amendment (1) to Application No. PA20/03005 dated 14th September 2020 for Construction of a dwelling, namely, amend the construction of the windows from wooden sliding sash to timber and aluminium Auraplust (or equivalent brand) windows.</p>	

	<p>b. PA23/02337 APPROVED 85 Fore Street Port Isaac Cornwall PL29 3RF Proposal Proposed ground and first floor extension, renewal of permission PA20/03874 due to lapse.</p> <p>c. PA23/03217 S52/S106 and discharge of condition apps 8 Dolphin Street Port Isaac Cornwall PL29 3RJ Proposal Submission of details to discharge Condition 3 in respect of Decision Notice PA21/12801 dated 28th March 2022</p> <p>d. PA23/02087 APPROVED Magpie Cottage Trelights Port Isaac Cornwall PL29 3TG Proposal Works to a tree subject to a Tree Preservation Order for Ash (T1) - pollard tree to previous pollard points</p> <p>e. PA23/01456 S52/S106 and discharge of condition apps The Old Vicarage 2 Trewetha Lane Port Isaac Cornwall PL29 3RN Proposal Submission to discharge condition no. 3 in respect of decision notice no. PA20/03005 dated 14/09/2020.</p>	
23/102	<p>Licensing Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>a. L123_002618 The Black Wine Bar & Café 18 New Road, Port Isaac PL29 3SB Members discussed the application in the light of matter raised by a complainant. They found the applicants can take reasonable steps to prevent public nuisance as below. In an enclosed courtyard where there are 3 residences, members recommend a condition to be applied to the licence permitting the sale of alcohol until 9p.m. Furthermore, that the premises should close by 10pm for the protection of householders’ amenity. We respectfully request the applicants to ensure all outside areas are cleaned free of bottles, glasses and cigarette ends in this shared public trading space.</p>	
23/103	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <p>a. War Memorial – Planning notices displayed</p>	
23/104	<p>Highway Matters</p> <p>a. Residents Parking – the work to drop kerbs started 5/6/23. Cllr Cleave informed the Members there seems to be a discrepancy between the amount of work agreed to be completed by Terry Harris & Sons and the subcontractor they have employed.</p> <p>b. Port Isaac Highways Scheme – dates for road closures have been received, however, there’s an error on one of the notifications. Cllr Collings is concerned about the loss of business for those in and around the Peapod courtyard.</p>	Ms Jon
23/105	<p>Financial Matters –</p> <p>a. Accounts for Payment – AGREED</p> <p>b. Payroll - AGREED</p> <p>c. CIL Report 2022-23 – AGREED.</p> <p>d. Corserv cleaning contract – the annual Corserv contract has been increased. Members agreed to increase the amount for admission into the cubicles to 50p. Proposal to be ready for next meeting.</p>	

23/106	<p>Administrative Matters</p> <ul style="list-style-type: none"> a. Audit- Internal Audit Report, Annual Governance Statement & Accounting Statement. AGREED. Clerk to issue notice of public rights and all documents for External Audit. b. Clerks Position –Completion of handover 30th June 2023 c. Bodmin, Wadebridge, Padstow, St Teath & Tintagel Community Area Partnership – open for attendance – Cllr Raynor has registered as Parish Council representative. d. Firework Displays -- AGREED that the Clerk should write to wedding venues in the Parish to request them to provide dates for when fireworks are to be part of the celebrations for public information on our website. 	
23/107	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <ul style="list-style-type: none"> a. Shanty Festival 2024 - Cllr Webster requested the use of the Football Field for 19th - 21st April 2024. AGREED b. Play Frame - Cllr Collings expressed concern over considerable splitting in some of the timbers. Ms Jon to check with Educational Play as to any follow up treatment necessary and whether still under guarantee. 	
23/108	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed.</p> <ul style="list-style-type: none"> a. Full Council Meeting – Monday 3rd July 2023 7pm b. STEND_HWG stakeholder feedback meeting, Trevathan 7p.m. c. Bodmin, Wadebridge, Padstow, St Teath & Tintagel Community Area Partnership - Wednesday 21 June, 5:30pm-7:30pm d. STEND-HWP Monday 13rd July, time TBC. Public Consultation for an Affordable Housing Development at Glebe Farm on a Pre -Application to be submitted by St Endellion PC – Trevathan Farm, St Endellion 	
23/109	<p>Information Only / Future Agenda Items</p> <ul style="list-style-type: none"> a. Public Toilet Fee Increase – Agenda Item - Proposed increase in public toilet entry fee to 50p b. Deli Box, New Road -Agenda Item- Cllr Webster requested a revisit of the additional table and chairs for the customers. c. Post Office - information re: mobile Post Office will be resumed July '23 with revised day and time. 	
23/110	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>	
23/111	<p>Meeting Closed – 8:41pm</p>	

Signature: D Raynor (Chair)

Date: 15/06/2023