



MINUTES OF THE FULL COUNCIL MEETING
HELD AT ST ENDELLION HALL
ON MONDAY 3rd JULY 2023 AT 7pm

Minute	Agenda Items	Action
	<p>Present</p> <p>CLLrs; Raynor (Chair), Collings, Kirkman, Symons, Webster, Danielle Harrison (Clerk) Clare Jon (C & M S)</p>	
23/112	<p>Members' Declarations</p> <p>a. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. NONE.</p> <p>b. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. NONE.</p> <p>c. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. NONE.</p> <p>d. Dispensations – Members to consider any written requests for dispensations. NONE.</p>	
23/113	<p>Apologies</p> <p>CLLrs; Williams, Cleave (Vice Chair), Button, Divisional Member Mould</p>	
23/114	<p>Chair's Welcome / Public Forum</p> <p>Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the</p>	

	Chair of the meeting. No members of the public present.	
23/115	Minutes of Meetings a. Full Council Meeting – 12th JUNE 2023 – AGREED	
23/116	Organisations and Reports a. Parish Council Chair – Members to receive a report. Cllr Raynor commented on the clashing of the STEND_HWG meeting involving members of the Parish Council. Cllr Raynor has attended a recent Camel Valley Community Area Partnership meeting and reported that the new network incorporates twenty-six parishes. The meeting asked for members to suggest their area's priorities, which would be forwarded to Divisional Member Mould. The overwhelming priority was for affordable housing. Members were reminded of how fortunate St Endellion is with the ownership of the car park, bringing income into the parish. The next meeting is likely to take place in September. Cllr Raynor hopes that the network will build in momentum over time. b. Divisional Members Report- Members to receive a report. Divisional Member Mould unable to attend, therefore no report. c. Playing Field Development Working Party- Members to receive an update. Cllr Raynor read out the questionnaire sent through from Cllr Button which will be rolled out to stakeholders. Cllr Button has posted in the Trio. Cllr Collings would like the term 'stakeholders' clarifying, not businesses or certain groups but all residents in the parish. d. STEND_HWG – Members to receive an update. Cllr Williams unable to attend; Cllr Raynor read a prepared report; <i>Our first stakeholder meeting report has been circulated to members. Members should be aware that the recommend approach to the first planning steps has altered to prefer a Planning Performance Agreement, whereby we work with a dedicated officer to fulfil a positive pre app, in an agreed timescale and at an agreed negotiated cost.</i> e. Camel Valley Community Area Partnership – Members to receive a report, included in Cllr Raynor's report.	Cllr Raynor Cllr Mould Cllr Button Cllr Williams Cllr Raynor
23/117	Planning Applications – Members to consider the following, including any received after the agenda had been published. a. PA23/03889 22 Mayfield Road Port Isaac Cornwall PL29 3RT Proposed rear extension with internal alterations. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RUGB8AFGIJG00 SUPPORT.	

	<p>b. PA23/04588 11 Church Hill Port Isaac Cornwall PL29 3RQ Proposed conversion of outbuilding to summerhouse and workshop as ancillary use to main house. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RVS1AFGFOO00 SUPPORT. Cllr Williams requests a condition for the slates to be nailed not clipped.</p> <p>c. PA23/04589 11 Church Hill Port Isaac Cornwall PL29 3RQ Listed Building Application for the proposed conversion of outbuilding to summerhouse and workshop as ancillary use to main house https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RVS1BFGFOP00 SUPPORT. Cllr Williams requests a condition for the slates to be nailed not clipped.</p> <p>d. PA23/04046 An Skyber, Trelights Port Isaac Proposed replacement of garage / store to annex. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=RURRDYFGGQK00 SUPPORT.</p> <p>e. PA23/04651 Land North West of Park Villa Trelights Port Isaac Cornwall PL29 3TJ Reserved matters following outline approval PA20/05111 dated 18.11.2020 for live/work unit including demolition of barn/stable on site without compliance of condition 1 in relation to PA21/10058 dated 24/01/2022. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=RVMFNGGXD00&activeTab=summary SUPPORT. Cllr Williams requests the same conditions applies to PA21/10058 are applied ref exterior light, roofing material (slate), and planting schedule ref new stone walling.</p>	
23/118	<p>Cornwall Council Planning Decisions – <u>information only.</u></p> <p>a. PA23/02054 APPROVED The Pump 16 Middle Street Port Isaac Cornwall PL29 3RH Proposal Listed Building Consent to strip the existing render/paint from the front elevation, make good pointing and re render employing lime render.</p> <p>b. PA23/00753 APPROVED 11 The Barton Trelights Port Isaac Cornwall PL29 3TX Part replacement of roof of semi-detached bungalow, altering pitch to extend upwards and provide new bedroom ensuite.</p> <p>c. PA23/03788 GRANTED (CAADs, PIPs and LUs only) Central Garage 3 New Road Port Isaac Cornwall PL29 3SB Certificate of Lawful Development for an Existing Use of first floor flat as residential accommodation.</p> <p>d. PA23/01943 Listed Building Consent: - To erect an additional stone and bronze monument adjacent to the existing War Memorial. Using matching granite and bronze plaque to provide a monument with names of servicemen originally omitted.</p>	

23/119	<p>Licensing Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>a. A hearing to determine the application for The Black, New Road Port Isaac will take place on Teams on 12th July at 10am. Cllr Williams has agreed to attend.</p>	
23/120	<p>Environmental / Amenity Matters – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:</p> <p>a. Public Conveniences – increase of charge to 50p – members to receive an update/ proposal. After discussion it was decided to roll over to the next meeting. Cllr Raynor suggests discussion between Ms. Jon and Maggie’s Kiosk owner regarding rental cost.</p> <p>b. Play Frame – update on any required treatment or repairs after Cllr Collings raised concerns at the last meeting. Ms. Jon updated Members with information from the company who provided the item. Their advice on the condition of the wood is that no work is currently required, and the guarantee lasts for 10 years. All agreed Ms. Jon to monitor.</p> <p>c. War Memorial – Listed Building Consent approved by Cornwall Council.</p> <p>d. Deli Box, New Road -Agenda Item- requested by Cllr Webster to revisit the additional table and chairs for the customers. After discussion it was AGREED that an extra table and chairs can be placed outside the premises for the use of customers. It was deemed that this was not a suitable route for wheelchair users. The space doesn’t comply with current building regs for wheelchair users.</p> <p>It was AGREED to move a bin from the Main car park to the Deli Box to help with a constant littering issue. If this has a negative affect on the main car park, a replacement will be installed.</p> <p>e. Possible Addition to Bench Policy – Ms. Jon to update the contact list for benches in the parish and to be checked annually.</p> <p>f. Poltreworgey Farmhouse -Property Asset Cornwall Council no longer requires the site. Members agreed it is a valuable site, but not interested at this time. Grade II listing on farmhouse makes it unviable.</p>	<p>Rolled Over</p> <p>Ms. Jon</p> <p>Ms. Jon</p> <p>Clerk to Respond</p>
23/121	<p>Highway Matters</p> <p>a. Residents Parking Permits (1 hour in Main car park) – are now available via the Parish Clerk. Advertising on the parish website and the Facebook page was AGREED.</p> <p>b. Port Isaac Highways Scheme – members to receive an update. No further news, dates are set but unsure of whether a complete closure will take place.</p> <p>c. Pavement Removal Hartland Road – Quote for footpath removal (£6799.50) Members were asked to approve an increase of £720 in the quote for the pavement removal due to the necessity to install 3 dropped kerbs. Members AGREED.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>d. Peace and Harmony - The Members to consider resurfacing an area of 48m² — after discussion a site meeting was AGREED. Clerk to arrange. Item to be added to next month's agenda. For the sum of £4,275.00 excluding vat. (£89 sqm)</p>	Clerk
23/122	<p>Financial Matters –</p> <p>a. Accounts for Payment – Members AGREED. A breakdown of 'miscellaneous' payments was requested.</p> <p>b. Payroll - AGREED</p>	
23/123	<p>Administrative Matters</p> <p>a. NONE</p>	
23/124	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a. NONE</p>	
23/125	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed.</p> <p>a. Full Council Meeting – Monday 14th August 2023 7pm</p> <p>b. STEND-HWP Monday 13th July 5-8pm Trevathan Farm. Public Consultation for an Affordable Housing Development at Glebe Farm on a Pre -Application to be submitted by St Endellion PC.</p> <p>All agree as many members should attend as possible.</p>	
23/126	<p>Information Only / Future Agenda Items</p> <p>a. Public Conveniences – proposed increase of charge to 50p. Members to be updated.</p> <p>b. Poltreworsey - single field. Cllr Williams.</p> <p>c. Peace and Harmony - Proposal to resurface; after site meeting.</p>	
23/127	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>	
23/128	<p>Meeting Closed – 20:03pm.</p>	

Signature: D Harrison (Clerk)

Date: 04/07/2023