

MINUTES OF THE FULL COUNCIL MEETING

HELD AT ST ENDELLION HALL

ON MONDAY 12th FEBRUARY 2024 AT 7PM

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| **Minute** | **Agenda Items** | **Action** |
|  | **Present**  Cllrs. Raynor (Chair), Webster, Symons, Button, Hills, Smith, Collings, D. Harrison (Clerk), C&MS Ms Jon, Divisional Member Mould |  |
| 24/18 | **Members’ Declarations**   1. **Pecuniary/Registerable Declarations of Interests** – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.   **NONE**   1. **Non-registerable Interests** – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.   **NONE**   1. **Declaration of Gifts** – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.   **NONE**   1. **Dispensations** – Members to consider any written requests for dispensations.   **NONE** |  |
| 24/19 | **Apologies** Cllrs Williams, Pierpoint, Dawe, Cleave (Vice Chair) |  |
| 24/20 | **Chair’s Welcome / Public Forum**  Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting. |  |
| 24/21 | **Minutes of Meetings**   1. **Full Council Meeting** –15th January 2024 – Agreed |  |
| 24/22 | **Organisations and Reports**   1. **Parish Council Chair** – Members to receive a report.   Cllr Raynor congratulates Cllr Williams (absent) on the recent news regarding PA23/00995/PREAPP. Cllr Button talks about next steps in the planning application process.  Cllr Raynor informs members about the discussion with Cormac to erect a sign for pedestrians to cross the road near to Central Garage. The quote (£430.10 excluding VAT) will come out of the new year’s budget (April onwards). Cllr Raynor directs the Clerk to request the invoice for the completed pedestrian works. Cllr Raynor gives an overview of the payments already made for Roscarrock WC refurbishment project which are inline with the quotes discussed at last months meeting.  The RNLI have requested permission to host an event celebrating their 200 years on 28th September 2024 at Port Isaac playing field. All agree.  Regarding the Headland Hotel building, Cllr Williams has contacted Enforcement, however she was advised to report as a dangerous building. However, a further conversation with an Enforcement officer explained that as long as there was no trespass the building could not be described as a risk to the public, therefore no action would follow. Cllr Raynor requests Cllr Mould’s help in the matter. She confirms the site/building looks unsafe and is surprised nothing has been done about it. She will speak to her contacts in Cornwall Council and report back to us.  The Parish Council would like it noted that many attempts have been made to push the development along or at least make it safe. They acknowledge that the building has been derelict since its purchase and that residents of the parish are angry and upset with the state of the site. The Parish Council would support demolishment, but the owners would need to be granted permission to demolish (NB they already had permission pursuant to the  approved plan). The Parish Council is concerned that a serious incident could occur at the site and that the owners would be liable.   1. **Divisional Members Report**- Members to receive a report.   Cllr Mould starts with the council newsletter asking for any sites that could be used for planning but recognises this is highly unlikely in St Endellion Parish. There is the opportunity to apply for electric charging points in the car park. There is Local Council Planning training on Wednesday 28th February which she encourages members to attend. Cllr Mould also promotes the Cormac workshops as useful and there is one planned for the near future. Cllr Mould has recommended Ms Jon for the training to issue fixed penalty notices, but Ms Jon is reluctant to take on the role.  Cornwall Council is no longer allowed to charge the public for depositing DIY waste to local SUEZ/waste management services. The estimated cost to Cornwall Council is expected to be around £400,000 for the disposal of the waste. During the period of charging for DIY waste or disposing it for free, there has been no notable difference in fly tipping occurrences.  It has been budget week at Cornwall Council. The budget balances but there is a growing need to generate income and/or limit expenditure. Cllr Mould is not supportive of plans to increase second homeowner council tax. The proposal is to double the council tax cost of second homes. This will not apply to commercial properties, only residential which will not provide the solution for areas such as St Endellion Parish. All agree that the system needs to be fair and that there shouldn’t be commercial properties running as businesses paying business rate as opposed to council tax rates. Cllr Mould states that owners can earn £12,000 through lettings before paying anything out in rates. Cllr Button suggests a more nuanced approach to the village which would encourage second homes at the bottom of the village where people are less likely to live all year round and residential properties at the top of the village.  Cllr Mould briefly discusses the next elections.  Cllr Mould finishes her report with the reminder of money still available for projects, the Playing Field Project could really benefit if they act soon. Allocation needs to ideally take place by October. Advises Cllr Button to approach the Good Growth Team.   1. **Playing Field Development Working Party** - Members to receive an update.   Cllr Button has met with the headteacher of Port Isaac School, she is fully supportive of the plans for the playing fields and feels there is a lack of progression for children in the community which the project could help to improve. Cllr Button has spoken to Wadebridge school who have expressed an interest in using the amenities.  Cllr Button wants to meet with Cllr Williams for advice on Survey Monkey data collection. Cllr Collings and Mr. Penny have a questionnaire prepared for residents of the parish, Ms Jon has been sent this and will share it with Cllr Button. There is discussion around the Playing Field Development Working Party paying for another Survey Monkey subscription, if necessary but Cllr Button feels things can be moved along by accessing the subscription that’s currently in use. Cllr Mould gives advice around the conditions of the building and what planning will be looking for them to achieve.   1. **STEND\_HWG** – Members to receive an update.   Cllr Williams has provided the following information to be read at the meeting.  ‘I attended a Nation Community Land Trust Briefing on changes to the NPPF led by Tom Chance CLT CEO. Under these changes mixed-use schemes –may be brought forward under the definition of Community Led Exception Sites, you should be able to propose a range of uses beyond housing, which would almost certainly not be allowed for a rural exception site. I contacted Tom Chance ref our hybrid application, and commercial interest sparked post our positive Pre-App response, his reply is:  *It'd be****nationally significant****if you could get the scheme, as a whole, accepted as a community-led exception site.*  I will org a briefing with all CC & CCLT parties ASAP to discuss this approach.’   1. **Camel Valley Community Area Partnership –** Members to receive a report.   There hasn’t been another meeting since the last update. | Cllr Raynor  Cllr Mould  Cllr Button  Cllr Williams  Cllr Raynor |
| 24/23 | **Planning Applications** – Members to consider the following, including any received after the agenda had been published.   1. **PA23/08919**Middle Street Port Isaac   Restoration of highway structure by removing failed arch and replacing with three precast concrete deck slabs with granite beam facing.  Cllr Williams has noted; ‘It is to be regretted that CC don’t see fit to restore the archway in line with the Conservation Area Management Plan. However Historic Environment planning observe:  *Whilst rebuilding the arch in its original form would be preferable, the submitted information adequately justifies the proposed approach which will use concrete finished with granite. This is considered an acceptable alternative in this instance and will help to preserve the special character of the Conservation Area and neighbouring heritage assets.’*  **Support.** |  |
| 24/24 | **Cornwall Council Planning Decisions** – **information only.**   1. **PA23/09640**91 Fore Street Port Isaac   Application for Non-Material Amendment to PA23/02872 for a proposed demolition of existing dwelling and erection of new dwelling, namely 1) proposed plant room.  **Approved Unconditional**   1. **PA23/08842**34 New Road Port Isaac   Replacement Dwelling.  **Approved with Conditions**   1. **PA23/02665**42 Church Hill Port Isaac   Demolition of dwelling and construction of replacement dwelling.  **Approved with Conditions**   1. **PA23/09269**The Beach House Port Gaverne   Listed Building Consent for the installation of Air Source Heat Pump system incorporating external unit, larger radiators and new buffer tank and control unit.  **Approved (Statutory/one condition only)**   1. **PA22/01512/PREAPP**15 Fore Street Port Isaac   Pre-application advice to repair storm damage to east elevation including tiles from external façade, roof tiles, fasciae and soffits and rubble lean to wall.  **Closed - advice given** |  |
| 24/25 | **Licensing Applications** – Members to consider the following, including any received after the agenda had been published.  **None.** |  |
| 24/26 | **Environmental / Amenity Matters** – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:   1. **Tender for WC Cleaning Contract –** Ms Jon is working with both St Minver Parish Clerks to find cheaper alternatives for the WC cleaning contract. An advert has been placed on ‘Contract Finder’ and three companies have responded. There is an advert in The Link and Trio for local companies. Ms Jon explains that there is no correlation in the   increases planned by Cormac between surrounding parishes. There has  been a 22% increase on consumables charges and the company who remove the sanitary waste have doubled their costs.We may have to take on the Cormac contract whilst other options are being sought, there will be a three months’ notice period required to terminate the contract.   1. **Update on Roscarrock –** Ms Jon updates members on the decision to leave the wall and steps as they are, if they are taken away people will be able to see underneath the doors. The wall provides privacy and weather cover for the interior of the building. The end part of the wall will be removed to extend the width of the steps and provide enough room for a handrail if one is required. Cllr Raynor expresses his concern that if they are removed it may cause problems for the South West Water Pumping Station beneath. Cllr Williams has asked for her notes to be included in the minutes; ‘I disagree with the recommendation, as its contrary to building regs, while an ‘unlikely’ scenario, as a public body we must not*knowingly*ignore Building Regs, moreover as permission was granted on the basis of compliance.  As Planning Lead, I advise we go ahead as per the plan, given we’ve been told it’s possible to make good should any damage be sustained.’   All members are happy with the work being done and praise the workmen.   1. **Proposal, the PC purchase and plant replacement hedging whips for the CP, to fill the gaps.** Cllr Williams **-** I note the hedges have been neatly trimmed. My idea when I requested and planted hedge whips in 2018 with PC & volunteers is they would eventually be laid to form a habitat. While I realise that growing through the fences is problematic, the idea wasn’t to have municipal style near hedging, but to screen the CP. If we plant now to fill the gaps, we can then plan for the optimal time to lay the hedges, which can always be trimmed to prevent the widths over growing. At the moment they have no lower growth so don’t achieve a habitable condition for invertebrates.   Ms Jon will try to acquire some free whips. Clerk passes on the information from Cllr Williams regarding the bramble bush in the dog field overgrowing the hedge. Also, about A1 cutting back the site of the current whips which needs to be left. This will be followed up with Ms Jon by email.   1. **Green Book** – 15% Discount usual price £468 – All members agree to purchase. 2. **Risk Assessments & Policies to be readopted –** All members agree to readopt. Clerk highlights importance of quotes obtained by C&MS coming through the Clerk as the RFO as stated in the Financial Regulations. | C&MS  C&MS  C&MS / Clerk  Clerk  Clerk |
| 24/27 | **Highway Matters** |  |
| 24/28 | **Financial Matters** –   1. **Accounts for Payment** – Agreed 2. **Payroll** –Agreed |  |
| 24/29 | **Administrative Matters** |  |
| 24/30 | **Documentation / Correspondence** – not covered elsewhere on the agenda, including any items received after the agenda had been issued.  Cllr Collings discusses the recent correspondence regarding local Seaweed Farms, he feels it may be worth meeting with fishermen to discuss the benefits. Cllr Collings supports the purpose and is aware of support from the fisheries in some areas. He believes some objections were linked to the locations affecting fishing areas. Cllr Raynor is not happy with the plans for buoys to be visible on the water’s surface and is concerned a storm could scatter them causing debris. |  |
| 24/31 | **Diary Dates** – including any dates received after the agenda had been published. Details previously emailed.   1. **Full Council Meeting** – Monday 11th March 2024 7pm St Endellion Hall 2. **Rolling Meeting Date** Thursday 21st March 2024 |  |
| 24/32 | **Information Only / Future Agenda Items** |  |
| 24/33 | **Closed Session** – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw. |  |
| 24/34 | **Meeting Closed** – 8:03pm |  |

Signature: D Harrison (Clerk) Date: 12/02/2024